

# Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting  
Held on Monday 17<sup>th</sup> June 2019 at 7.30pm  
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

**Present:**

CLlr Harding (Chair), Cllr Powell, Cllr Turner, Cllr Musty and H Jones (Parish Clerk)

**Apologies**

Cllr Hope, Cllr Stephens, Cllr Wareham and Cllr Ruthven

**Public Participation**

3 Parishioners

**1 To take apologies for absence**

Cllr Hope, Cllr Stephens, Cllr Wareham and Cllr Ruthven

**2 To record declaration of interest from members in any item to be discussed.**

None

**3 Public Participation**

**Defibrillator on the Commons**

Residents on the Commons felt there was a need for a defibrillator (Hawkesbury Upton may be too far away if the defib was ever needed) and funding of £2500 was obtained to purchase and maintain the unit for 8 years. Once the defib has been purchased there will be funds leftover, which, if the Parish Council is agreeable both the defib and outstanding funds can be gifted to the Parish Council. An Electric power supply will be required and this could be paid out of the remaining funds. Clerk to check with BT for approval of a defib in the kiosk.

Action

Parish Clerk

The maintenance is progressing, the Parish Council previously approved the fitting of the defib in this kiosk once the restoration work had been completed.

**Church Bells**

Fund raising for 8 new bells to be fitted in St Mary's Church next year, the towers are also being repaired to take the new bells. The historic banners of Robert Jenkinson have been removed for restoration.

**This was noted**

**Cllr Harding put to Councillors to move item 5 forward-all in favour**

**5 Planning application received from South Gloucestershire Council – to be considered by Councillors**

**P19/5547/F**-The main reason for this planning application to alter the front of the Community shop is "Access", at the moment it is difficult for pushchairs and wheel chairs. In addition to improve security/heating and the glass itself. They have lottery funding which needs to be spent by October. It was noted they would be using local tradesman.

P19/5547/F	Hawkesbury Community Shop High Street Hawkesbury Upton	Installation of new shop front	<b>All in Favour-Councillors supports the application</b>
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**Cllr Harding put to Councillors to move item 8 forward-all in favour**

**8 QR Code for War Memorial Hawkesbury Upton High Street**-Due to the fact that the Memorial and wall is listed, consent will be required. Conservation Officer has said the location is unacceptable and has suggested options. Councillors to discuss and approve one of the alternatives.

Following a meeting with Cllr Hope, SGC WW1 officer and British Legion a position was suggested but this is not acceptable. Following a full discussion, a suggestion of a planter with the QR sign attached may be acceptable. **Clerk to investigate – agenda item for July**

**Parish Clerk**

Flag Pole and finial restoration. British Legion would like to ask the PC to cover the cost and arrange to have the flag pole painted and replace the finial-**agenda item for July for consideration**

**Parish Clerk**

The Memorial inscriptions. It has been suggested this does not need actioning at this moment in time-it was agreed for Cllr Musty to take updated photo's to hold on file of the incriptions.

**Cllr Musty**

**4 Councillors items – information only**

*4.1 Hall Committee-Cllr Powell*

Hall Door-the Hall Committee are aware of our comments-no action to be taken-**this was noted**

*4.2 Storage Space-Cllr Powell*

The Hall Committee do not have any storage spare for the Parish Council to store items such as cones/Christmas decorations. **This was noted**

*4.3 Hawkesbury at Play-Cllr Powell*

Update-the quotes received did not include vat, therefore the plans will be altered as the funds raised does not cover the vat element. **This was noted**

#### 4.4 Trees due to be cut back – Cllr Powell

The trees that were due to be cut back adjacent to the Hall are waiting the results of a survey before this can proceed-**this was noted**

#### 4.5 VE day celebrations-Cllr Harding

Cllr Harding has been approached to see if there are going to be any celebrations taking place in the village-the church are in the process of arranging a large celebration. Any other groups could coordinate – **agenda item for July**

**Item 5 already discussed see page 1236**

### **6 Creosote use update from South Gloucestershire Council-following a recent complaint regarding its use in Hawkesbury Upton**

This is the response from the Environmental team regarding the use of creosote in Hawkesbury following a parishioner's concerns.

*I visited [redacted] to obtain more facts about the complaint. The owners confirmed to me that they are registered small holding and informed me of the Small Holding Number. The creosote is painted on fences with a brush and no sprayer is used. They agreed not to use creosote on their Holding until I had obtained further information on the permitted sale and use of the creosote as it has been banned for domestic use since 2003.*

*I subsequently contacted the Health and Safety Executive who are the responsible authority for the sale and permitted use of creosote.*

*The HSE response is they have a Small Holding Number and are an agricultural undertaking. Creosote use is permitted for wood treatment in agriculture, except for the general restrictions of:*

- Inside buildings, whatever their purpose,*
- in toys,*
- in playgrounds,*
- in parks, gardens, and outdoor recreational and leisure facilities where there is a risk of frequent skin contact,*
- in the manufacture of garden furniture such as picnic tables,*
- for the manufacture and use and any re-treatment of:*
  - containers intended for growing purposes,*
  - packaging that may come into contact with raw materials, intermediate or finished products destined for human and/or animal consumption,*
  - other materials which may contaminate the articles mentioned above.*

*I have subsequently spoken to the owners of [redacted] and they confirmed they are aware of the above.*

*The HSE have advised me there is nothing to suggest that creosote is being used outside of permitted use, and as such they do don't propose any further action.*

*There is no further involvement in this matter by the Council and as such I am closing the case.*

**A copy of this response has been sent to the complainant – no further action**

**7 Councillors to discuss a Business Plan to apply for 106 monies and the spending of CIL monies in the Parish**

From the development on Park Street, the 106 money will be in the region of £126k to be spent in the parish of Hawkesbury. It would be good for all local groups/organisations within the Parish to work on a business plan to ensure this money is spent on the needs of Hawkesbury Parish. The outcome of the discussion;

- Invite suggestions from local groups/local organisations
- Ideas to help the Parish Council prepare a business plan
- To be considered for discussion showers, hall extension, storage
- Log cabin for storage adjacent to the hall /basketball court. Wooden unit all local groups could use this from PC to show committee

***Agenda item for July to discuss this item in more detail***

**Finance not advertised on the agenda**

**Payments to be agreed and cheques to be signed in accordance with the bank mandate-payments proposed by Cllr Musty second by Cllr Wareham**

<b>A</b>	Clerks Wages June HMRC	<b>£790.09</b> <b>£120.72</b>
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**Datacenta cheque**

Clerk received an email stating that due to a problem with their bank processing system a lot of cheques have bounced back and they are in the process of returning to sender (although the clerk has not received the PC original cheque). They have requested a new cheque. In view of the situation the clerk has requested a stop to be placed on the original cheque and then reissue it. The Clerk has written a letter of authorisation to be signed to enable a stop can be placed on the cheque. All in favour-letter signed

**Parish Clerk**

**Localism Charges SGC**

Following last weeks meeting, the Clerk checked with SGC as their invoice was more expensive than their original quote. It would appear SGC has found an error in their formulae which they have now amended and will deduct the overcharge from the next three quarters-**this was noted**

**8 Date of the next Parish Council meeting will be held on Monday 1<sup>st</sup> July 2019 in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

**Minutes approved by**

**1<sup>st</sup> July 2019**