

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of  
***Hawkesbury Parish Council***  
will take place on Monday 1<sup>st</sup> July 2019 at 7:30pm in the upstairs  
meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

## **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Co-option of New Councillor-short presentation**
- 5 **Councillors to approve the following minutes**
  - **3<sup>rd</sup> and 17<sup>th</sup> June 2019**
- 6 **Parish Clerk to update the Parish Council on previous actions**
- 7 **Councillor's items-information only**
- 8 **District Councillors report information only – Cllr Trull**
- 9 **Cemetery extension update-Cllr Harding**
- 10 **Record any Data Breaches from 3<sup>rd</sup> June – 1<sup>st</sup> July 2019**
- 11 **11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ  
Tel- 01454 238074

*e-mail-hazeljones@hawkesbury-pc.gov.uk*

<b>P19/7454/LB</b>	Malthouse Cottage High Street Hawkesbury Upton	Installation of 9 no. replacement windows.
<b>P19/7344/O</b>	Nicksleaze House Park Street Hawkesbury Upton	Erection of 2no. dwellings with detached garaging (outline) with access, layout and scale to be determined. All other matters reserved

**11.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only**

<b>P19/5199/TCA</b>	The Vicarage High Street Hawkesbury Upton	Works to 1 no. Sycamore tree (T1) to lift the crown on the building side to attain a 2.5 metre clearance from the roof, crown reduction to leave a finished height of 20 metres and radial spread of 8.5 metres. Remove dead wood from 6 no. Poplar trees (T2, T3, T4, T5, T6 and T7). Trees situated in the Hawkesbury Upton Conservation Area	<b>No Objection</b>
<b>P19/1859/F</b>	The Beeches France Lane Hawkesbury Upton	Erection of gazebo	<b>Approve with conditions</b>

### 11.3 Appeal update from Cllr Turner

12

#### Finance

**12.1 Bank Reconciliation as of 31<sup>st</sup> May 2019 to be checked and approved by a Councillor**

**12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate**

**A** Zurich Municipal – PC Insurance-item approved on 3<sup>rd</sup> June 2019, but not advertised on the agenda £483.41

**B** Parish Clerks expenses May figure not advertised on 3/6/19 agenda £ 33.60

**C** Hawkesbury Upton Methodist Church – Room Hire PC £ 57.75

and CLT-payment approved on 3<sup>rd</sup> June 2019 but not advertised on the agenda

**D** C Davidson Internal Audit- item approved on 3<sup>rd</sup> June 2019, but not advertised on the agenda £150.00

**E** Clerks Wages June £790.09  
HMRC £120.72  
Payment approved on 17<sup>th</sup> June 2019 but not advertised on the agenda

**13 Wage slips-Councillors to approve the purchase a system that will produce wage slips for the Clerk**

**14 Further discussion and approval of**

- **Siting of the QR sign close to the Memorial**
- **Photo's of the letter on the cenotaph**
- **Flag pole and finial-restoration/general maintainance required for the flag pole and a replacement finial required**

**15 Walking of Footpaths update – Cllr Musty**

**16 CLT-update – Cllr Wareham**

**17 Land opposite the Somerset Monument update-licence**

**18 The Pond clearing-update**

**19 Cricket Club wording- update**

**20 The Phone Box update-Badminton**

**21 Informal consultation re Lower Woods-Tim Bevan**

**22 Spitfire response to the Parish Councils comments to their reserved matters planning application**

**23 Section 106 and CIL income monies**

- **Further decisions on a business plan**
- **Public Consultation on the addition of Highways Maintenance onto the South Gloucestershire Council Community Infrastructure Levy Regulation 123 List-Closing date 9<sup>th</sup> July 2019**
- **Allotment maintenance**

**24 Consultation Notification of StreetCare Satisfaction survey-closing date 7<sup>th</sup> July 2019**

**25 The Commons Defibrillator –**

- **Restoration of the kiosk update**
- **BT response regarding the fitting of the defibrillator in the kiosk**

**26 VE DAY celebration 8TH MAY 2020**

27 **Gateway Project update-Cllr Hope**

28 **Date of the next Parish Council meeting will be held on Monday 2<sup>nd</sup> September 2019 in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....

Mrs Hazel Jones Hawkesbury

Parish Clerk Date

25<sup>th</sup> June 2019