

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 4th April 2016 at 7:30pm in the upstairs
meeting room, Hawkesbury Parish Hall, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
 - 7th and 21st March 2016
- 5 **Action Points update**-Parish Clerk to update Councillors
- 6 **Councillor's items**-information only
- 7 **District Councillors report information only** – Cllr Hope
- 8 **Planning applications received from South Gloucestershire Council to consider**

PK16/1294/	Kosy Kot France Lane Hawkesbury Upton	Demolition of existing garage and outbuildings to facilitate erection of workshop and ancillary living accommodation
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PK16/1390/TC A	Queens Hive Cottage Back Street Hawkesbury Upton	Works to fell 1 no. Poplar tree situated within the Hawkesbury Upton Conservation Area
PK16/0423/LB	Pool Farmhouse High Street Hawkesbury Upton	Installation and replacement of 5no. external windows and 3no. external doors.

Planning Decisions received from South Gloucestershire Council

PK15/3809/F	Inglestone Farm Chase Lane Inglestone Common	Conversion and restoration of existing outbuilding to provide family recreational use ancillary to main dwelling (Class C3).	Approve with conditions
PK15/3810/LB	Inglestone Farm Chase Lane Inglestone Common	Conversion and restoration of existing outbuilding to provide family recreational use ancillary to main dwelling	Approve with conditions
PK16/0605/TCA	Stone Cottage Back Street Hawkesbury Upton	Works to fell 1no. Ash Tree, crown reduce row of conifer to 3m approx, crown reduce and reshape 1no. Beech tree by 2m approx, in Hawkesbury Conservation Area.	No objection
PK16/0333/TCA	Beaufort Cottage High Street Hawkesbury Upton	Works to fell 1no. eucalyptus situated within a conservation area	No objection

9 **Consultation library services starts 22nd February 2016- 13th May 2016**
Please may all Councillor's read the consultation paper work prior to the meeting

- 10 **Finance**
- 10.1 Bank Reconciliation as of 31st March 2016 to be checked and approved by a Councillor**
- 10.2 Expenditure update as of 31st March 2016. Record any comments**
- 10.3 Payments to be agreed and Cheques signed**
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| A | Clerks expenses – March | £TBA |
| B | Clerks 28 additional hours to be approved | £ |
| C | Data Centa Hosting – Parish Council website payment approved on 21 st March 2016 not advertised on the agenda | £210.00 |
| D | Green Space Grass Cutting-Mick Jones & Son Ltd – 6 months grass cutting for The Plain | £232.00 |
- 11 **Risk Assessment to be reviewed by Councillors-Cllr Winbow**
- 12 **Update on Save the Village Shop – Cllr Musty, Cllr Wareham and Cllr Hope**
- 13 **To update the Parish Council on setting up a website-Parish Clerk**
- 14 **Annual Assembly Monday 18th April 2016 Methodist Hall-Councillor’s to discuss and agree on this year’s annual assembly**
- Advertisement placed in the Gazette
 - Guest speakers
- 15 **CCLA Charities, New Signatory forms to be completed and signed for the bank account**
- 16 **Adoption of the Freedom of Information - Publication scheme**
Councillors to approve the new document in preparation for the PC website – Parish Clerk
- 17 **Cemetery Compost bin-Councillors to consider the purchase of an additional bin**
- 18 **Housing needs survey – Councillors to discuss the confidential draft copy of the report.** *Please note all public and press will be excluded from this part of the meeting under the Parish Councils “Standing Orders”.*
- 19 **Date of the next Annual Parish Council meeting will be held on Monday 18th April 2016 in the Methodist Hall Back Street Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones
Hawkesbury Parish Clerk
Date 29th March 2016