

Hawkesbury Parish Council



Notice is hereby given that the Meeting of

Hawkesbury Parish Council

will take place on Monday 5th March 2018 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Councillors to approve the following minutes**
 - **5th February 2018**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Hope**
- 8 **Incorporation of Village Hall update-Mr Dennett**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
Tel- 01454 238074

e-mail-hazeljones@hawkesbury-pc.gov.uk

9 **Adopted phone box on Inglestone Common update – Cllr Stephens**

10 **Noticeboards maintenance update-Parish Clerk**

11 **11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

PK18/0907/TC A	2 Hyde Park Row Back Street Hawkesbury Upton	Works to fell 1no Holm Oak tree situated in the Hawkesbury Upton Conservation Area
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11.2 To Note Planning Decisions – information only

PK18/0282/TC A	Well Cottage Back Street Hawkesbury Upton	Works to crown reduce by 1.5 metres to create cable clearance for 1no Yew tree situated within the Hawkesbury Upton conservation area	No objection
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12 **Finance**

12.1 Bank Reconciliation as of 28th February 2018 to be checked and approved by a Councillor

12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A	Parish Clerks Wages-February	£ 697.60
B	Parish Clerks Expenses – February	£ TBC
C	Methodist Hall – 8 th January 2018 Parish Council meeting – 3 hours	£ 21.00
D	South Gloucestershire Council-4 weeks dog bin commencing 5 th March	£ 24.53
E	SLCC CPD Data Protection Webinar 25 20 th February 2018	£ 36.00
F	New Computer Currys PC World HD Jones	£960.00
G	Gresswell proforma invoice lock in book trolley x 2 paid in January -not advertise do the agenda	£1173.60
H	Water2business BWBSLtd Allotments-invoice paid on 5/2/18 but not advertised on the agenda	£ 20.33
I	Grant funding cheques approved on 5/2/18 but not advertised on the agenda	£2000.00

Evergreens £300	1 st Hawkesbury Rainbows £150	1 st Hawkesbury Guides £150
Ist Hawkesbury Rainbows £150	Hawkesbury Youth Club £300	Hawkesbury Preschool £150
Hawkesbury Afterschool Club £100	Citizens Advice £150	Victim Support £50
Village Hall £200	Yate and District Heritage Centre £50	Cotswold Vale Talking Newspaper £50
Hawkesbury @ play £200		

J Olidom Handyman Services – maintenance of £175.00 noticeboards

12.3 Expenditure update as of 28th February 2018-Parish Clerk

- 13 **Parish Council Laptop update**
- 14 **Feedback from the Local Planning meeting held on Thursday 22nd March 2018**
- 15 **Renewal of the Localism Contract with South Gloucestershire Council and the dog bin situated on the Cricket field-update**
- 16 **Allotments maintenance - Parish Clerk**
 - Plot 1-splitting of allotment-update on vacancies
 - WPD Work-further damage reported
- 17 **Community library update - Cllr Hope**
- 18 **Grass cutting Recreational field-**
- 19 **Future Development Update – responses received from Flyer Closing date 15th March 2018**
- 20 **Annual Assembly details to be finalised**
 - Speakers
- 21 **South Gloucestershire New Local Plan Consultation 5th February – 30th April 2018.** *Please may all Councillors read the necessary paperwork prior to the meeting*
- 22 **2018 Big Spring Clean 17th March 2018-**Councillors to discuss how to engage Parishioners to help with this event.

- 23 **Staffing - Parish Clerk – update from 5/2/18 meeting**
- Pension to be discussed
 - Sickness cover – policy?
 - passwords
- 24 **Data Protection duties-webinar training update**
- 25 **Defibrillator expenses-Cllr Hope**
- 26 **Facebook/tweeter page for Parish Council web site-Cllr Ruthven**
- 27 **Date of the next Parish Council meeting will be held on Monday 9th April 2018 in the Methodist Hall, Back Street, Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones Hawkesbury Parish Clerk

Date 26th February 2018