

Explanation of variances – pro forma

Name of smaller authority: **Hawkesbury Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant**:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	41,760	40,551				Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES
2 Precept or Rates and Levies	17,383	22,589	5,206	29.95%	YES	Explanation of % variance from PY opening balance not required - Balance brought forward agrees Increase in precept due to solicitors fees to oversea constitution and forth coming predicted expenditure and forth coming legal fees/purchase of land/planning for additional cemetery land
3 Total Other Receipts	5,097	8,710	3,613	70.88%	YES	holding account - CLT grant £1565, increase in bank Int £10, Allotments income £250, intial CIL funding £2865, other £515 less income £635 cemetery, LCTR £73, Library donations £831 Christmas donations £52=£3614
4 Staff Costs	8,423	8,890	467	5.54%	NO	
5 Loan Interest/Capital Repayment			0	0.00%	NO	
6 All Other Payments	15,266	14,663	-603	3.95%	NO	
7 Balances Carried Forward	40,551	48,297			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES The Parish Council is running out of land for burial/ashes plots therefore continues to investigate options to purchase additional land from local landowners. Negotiating the with one land owner is in progressing slowly. The Parish is looking at setting up a Community Land trust funds have been set aside to help with these costs. Holding account for the library/CLT and have received for the first time CIL money
8 Total Cash and Short Term Investments	39,480	47,641				VARIANCE EXPLANATION NOT REQUIRED
9 Total Fixed Assets plus Other Long Term Investment			0	0.00%	NO	
10 Total Borrowings			0	0.00%	NO	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable