

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of  
***Hawkesbury Parish Council***  
will take place on Monday 3<sup>rd</sup> June 2019 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

## **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Councillors to approve the following minutes**
  - **1<sup>st</sup> 8<sup>th</sup> and 29<sup>th</sup> April 2019**
  - **13<sup>th</sup> and 29<sup>th</sup> May 2019**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Trull**
- 8 **Cemetery extension update-Cllr Harding**
- 9 **Record any Data Breaches from May-3<sup>rd</sup> June 2019**
- 10 **Gateway Project update-Cllr Hope**
- 11 **11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

<b>P19/5453/TCA</b>	Cedar Lodge Back Street Hawkesbury Upton	Works to crown reduce 6 no. Leylandii trees to a finished height of 3.65 metres and reduce 1 no. section of hedgerow comprising of Buddleia and Lavender to a finished height 3.65 metres. Crown reduce 1 no. Ash tree to leave a finished height of 5.5 metres, a maximum radial spread of 2.5 metres and attain a 2 metre clearance from the adjacent telephone line. Trees situated in the Hawkesbury Upton Conservation Area.
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**11.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only**

<b>P19/2800/CLP</b>	Far End 14 Back Street Hawkesbury Upton	Erection of single storey rear extension to form additional living accommodation and conversion of existing garage to form living accommodation	<b>Approve with Conditions</b>
<b>P19/3313/F</b>	Beechwood Tetbury Road Hawkesbury Upton	Erection of single storey side extension to provide additional living accommodation, installation of 1 no. front and 2 no. rear dormer windows to facilitate loft conversion, demolition of existing garage and the erection of detached garage with ancillary residential accommodation above	<b>Approve with Conditions</b>

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**Finance**

**12.1 Bank Reconciliation as of 30<sup>th</sup> April 2019 to be checked and approved by a Councillor**

**12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate**

**A** Simon Harris – Cemetery grass cutting 8<sup>th</sup> and 27<sup>th</sup> May £170.00

2019

- B** Parish Clerks expenses May £TBC
- C** South Gloucestershire Council-*localism grass cutting* £204.98  
*April May and June*

**13 External Audit – Approval of Annual Audit by Council**

**13.1 Annual Governance Statement 2018/19 to be approved by Councillors- to be signed by the Financial Officer and Chair**

**13.2 - Accounting Statements to be approved and signed by both the Chair and Financial Officer**

**13.3 - Internal Audit report – C Davidson**

**14 QR Code for War Memorial Hawkesbury Upton High Street South Gloucestershire Council-first world war project- update when this will be installed-to improve the lettering the memorial - update**

**15 Walking of Footpaths update – Cllr Musty**

**16 CLT-update – Cllr Wareham**

**17 Land opposite the Somerset Monument update-licence**

**18 The Pond clearing-update**

**19 Cricket Club wording- update**

**20 The Phone Box update-Badminton**

**21 Defibrillator Update for the Parish and the Commons – Parish Clerk**

**22 New road name required for development off Park Street, Hawkesbury Upton**

**23 Section 106 and CIL income monies**

- Further decisions on a business plan
- Public Consultation on the addition of Highways Maintenance onto the South Gloucestershire Council Community Infrastructure Levy Regulation 123 List-Closing date 9<sup>th</sup> July 2019

**24 The Commons Defibrillator –**

- A request has been received to take ownership of the defibrillator on the Commons
- To pay for the defibrillator-funding has been agreed and this will be received to cover these costs

**25 Councillors to agree the response to planning application below following discussions with the developers Spitfire**

<b>P19/4513/RM</b>	Land South Of Park Street Hawkesbury Upton	Erection of 21no. dwellings with associated works. Approval of reserved matters (appearance, landscaping and scale) to be read in conjunction with outline planning permission P19/0673/RVC, formerly PK18/1532/O
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26 **Date of the next Parish Council meeting will be held on Monday 1<sup>st</sup> July 2019 in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....  
Mrs Hazel Jones Hawkesbury  
Parish Clerk Date  
28<sup>th</sup> May 2019