

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of  
***Hawkesbury Parish Council***  
will take place on Monday 13<sup>th</sup> May 2019 at 7:30pm in the Methodist  
Hall, Back Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

## **Present**

- 1 **To Elect a Chair for the ensuing year and sign the declaration of acceptance**
- 2 **To take apologies for absence**
- 3 **3.1 To Elect a Vice Chair for the ensuing year and to sign the declaration of acceptance**  
**3.2 Councillors to sign the Declaration of Acceptance of Office, Register of Members Interests**
- 4 **To record declaration of interest from members in any item to be discussed**
- 5 **To adjourn to allow Public Participation**
- 6 **Councillors to be appointed for the following Membership of outside Bodies and subcommittees**
  - ALCA-to attend ALCA meetings and report back to the Parish Council
  - Hall Committee-to attend the Hall monthly meetings and report back to the Parish Council
  - Cemetery subcommittee-4 members of the Parish Council

- Clerks appraisal
- Responsibility of checking
  1. Monthly finance figures at the meeting
  2. Allotment Contract-annually
  3. Footpaths
  4. Risk Assessment to be completed and reported to the Parish Council
  5. Standing Orders/Financial Regulations-review these documents with the Clerk
  6. Decision to be made on the Bank Signatories

7 **Councillors to approve the following minutes**

- 1st, 8<sup>th</sup> and 29<sup>th</sup> April 2019

8 **Parish Clerk to update the Parish Council on previous actions**

9 **Councillor's items-information only**

10 **District Councillors report information only**

11 **Cemetery extension update**

12 **Hawkesbury at Play update**

13 **Gateway Project update-Cllr Hope**

14 **14.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

<b>P19/4513/RM</b>	Land South Of Park Street Hawkesbury Upton	Erection of 21no. dwellings with associated works. Approval of reserved matters (appearance, landscaping and scale) to be read in conjunction with outline planning permission P19/0673/RVC, formerly PK18/1532/O
<b>APP/P0119/W/18/3217257</b>	Land At France Lane To East Of Hawkesbury Grange Hawkesbury Upton	Erection of 8no dwellings (to include 2no affordable housing units) (Outline) with access, layout and landscaping to be determined. All other matters reserved <b>PK18/1186/O</b>

**14.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only**

P19/2208/LB	Barn Between Home Farm And Pool Farmhouse High Street Hawkesbury Upton	Conversion of existing barn to 1no. attached dwelling with access, parking and associated works	<b>Refused</b>
-------------	--	---	----------------

		(Resubmission of PK18/4477/LB	
<b>PK19/2206/F</b>	Barn Between Home Farm And Pool Farmhouse High Street Hawkesbury Upton	Conversion of existing barn to 1 No. attached dwelling with access, parking and associated works (resubmission of PK18/4476/F).	<b>Refused</b>

- 15 **Finance**  
**15.1 Bank Reconciliation as of 30<sup>th</sup> April 2019 to be checked and approved by a Councillor**  
**15.2 Payments to be agreed and Cheques signed in accordance with the bank mandate**
- |          |  |         |
|----------|--|---------|
| <b>A</b> | Parish Clerks Wages – April 2019   | £TBC    |
| <b>B</b> | Parish Clerks expenses April   | £TBC    |
| <b>C</b> | ALCA subscription  | £TBC    |
| <b>D</b> | Newsquest Media Group – Annual Assembly advert- item approved on 1 <sup>st</sup> April-but invoice advertised on the agenda. | £ 54.00 |
- 16 **QR Code for War Memorial Hawkesbury Upton High Street South Gloucestershire Council-first world war project- – Plaque to mark the end of WW1 (100 years) update-Cllr Ruthven**
- 17 **Walking of Footpaths update –**
- 18 **CLT-update**
- 19 **Speeding Traffic –**
- **A buffer zone between 60-20mph on the road from Hillsley into Hawkesbury**
- 20 **Land opposite the Somerset Monument update-licence**
- 21 **The Pond clearing-update**
- 22 **Parish Council Storage containers to be discussed by Councillors**
- 23 **Donation received from Hawkesbury Gardening Club-purchase of cemetery bench. Update**
- 24 **Cricket Club wording- update**
- 25 **Section 106 and CIL income monies**

- 26 **France Lane appeal – final arrangements for 4<sup>th</sup> June 2019**
- 27 **Record any Data Breaches from 29 April-13<sup>th</sup> May 19**
- 28 **Request for a sign to the Local Community Shop in Hawkesbury Upton-Councillors to discuss the proposal from South Gloucestershire Council**
- 29 **Insurance Policy due for renewal**
- 30 **Date of the next Parish Council meeting will be held on Monday 3<sup>rd</sup> June 2019 in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....

Mrs Hazel Jones Hawkesbury  
Parish Clerk Date  
7<sup>th</sup> May 2019