

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting
Held on Monday 4th February 2019 at 7.30pm
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

Present:

Cllr Harding (Chair), Cllr Powell, Cllr Musty, Cllr Higgs, Cllr Wareham, Cllr Hope and H Jones (Parish Clerk)

Apologies

Cllr Turner, Cllr Ruthven and Cllr Stephens

Public Participation

4 Members of the Parish

Action

Cllr Harding welcomed the public and wished everyone a Happy New Year. *All phones to be switched off during the meeting.*

1 To take apologies for absence

Cllr Ruthven, Cllr Turner and Cllr Stephens

2 To record declaration of interest from members in any item to be discussed.

Cllr Hope-item 12D grant funding – Guides

Cllr Higgs, Cllr Wareham, Cllr Hope, H Jones and Cllr Harding-item 26-share holders of the village community shop

Cllr Hope-item 28 Cricket club

Cllr Musty-item 11.1 planning application resident of Park Street

3 To adjourn to allow public participation

Planning application item 11.1 P19/0673/RVC- Variation of condition 9 attached to PK18/1532/O to remove height and storey restrictions for plot 6 and variation of condition 15 to substitute plan number 17/1678 PA/102, with CH 03 Rev C Proposed Site Plan. Representatives from the residents of Park street attended the meeting and raised the following concerns;

- The Attenuation feature in the south east corner of the field, what analysis has been done that had resulted in the need for this feature. Why wasn't this

picked up previously.

- 5 bed homes do not support Hawkesbury
- Originally 3 bungalows now reduced to 1
- Roof height from 7m to 9m, new homes will be higher than the existing properties some of which are list.
- Density on the right-hand corner
- Condition the affordable units
- Access to the site remains an issue

Cllr Harding thank the residents for their comments and they subsequently left the meeting.

Cricket representative-Agenda item 28

The Cricket club would like to ask the Parish Council's opinion with regards to changing the original planning permission on the pavilion from Cricket matches to Cricket and Tennis use. They have received funding to help with the cricket world cup viewing to encourage children to become more involved. This money will be used to have a SKY sports contract for 6months.

Discussions took place with the Parish Council over concerns of the impact of altering the wording suggested, highlighted potential risks and impact on existing businesses within the Parish, for example taking trade from the pubs. The representative explained that there would be no publicity from the cricket club.

Cllr Harding thanked the representative for coming to the meeting to explain the situation. It was agreed for the clerk to email them with the final comments in due course.

4 Councillors to approve the following minutes

- 7th January 2019-minor amendment made

Resolved by Cllr Harding signing the minutes as a true and accurate record; Clerk to ensure the approved minutes are placed on the website. Parish Clerk

5 Parish Clerk to update the Parish Council on previous action points

*5.1 Boundary Fence-allotments-**this remains outstanding***

*5.2 Cricket Club letter regarding broadcasting licence-email received confirming the cricket club holds a licence. **This was noted***

*5.3 Footpath from Hawkesbury Grange to the Farm shop-Streetcare cleared the footpath providing sufficient room to walk safely with a pushchair. **This was noted***

*5.4 Light on Park Street-Streetcare notified **This was noted***

*5.5 Trees situated on Sandpits Lane-Cllr Hope emailed English Rural no further update at this moment in time. **This was noted***

5.6 Highfields Road Surface-remains outstanding

5.7 Finger post damaged on The Plain-Cllr Higgs remains outstanding

- 6 Councillor's items-information only**
- 6.1 Street light on Park Street-Cllr Musty**
A further street light not working on Park Street K16/68, Clerk will contact Streetcare. **Parish Clerk**
To be actioned
- 6.2 Salt bins - Cllr Powell**
*The bins situated on Sandpits Lane and Highfields Lane had been refilled, however, following the recent snow it requires replenishing as it is almost empty. **To be actioned*** **Parish Clerk**
- The salt bin that was situated half way down Church Road is no longer there. In view of the steep road, this bin should be replaced. **To be actioned*** **Parish Clerk**
- 6.3 Dog mess- Cllr Powell**
*Some children walking dogs are refusing to pick up the dog mess. If anyone walking dogs should carry "poo bags"-a request was made for a note to be put in the Parish News-**to be actioned*** **Parish Clerk**
- 7 District Councillors report information only – Update email from Cllr Hope**
SGC Council is showing overspends on the Education and Care budgets. The proposals are to spread this overspend over the next few years. The proposal to reduce the Schools Budget to support the Special Needs Budget has been dropped. Expect to see increases in Council Tax.
- After a great deal of lobbying further new services are to be introduced to Yate Minor Injuries Unit. Hopefully this will also include improved GP services.
- The next Community Engagement Forum will be at Hawkesbury Upton, Methodist Chapel 12th February at 7.00pm Chief Inspector Ben Moseley, will be attending; he is responsible for all Community Policing.
- Cllr Hope had a meeting to discuss the future of a Park & Share site at the Tormarton Junction; two feasibility studies have been carried out to show how this could work and they are trying to progress the matter.
- Thanks to all those for their submissions for the MAF funding; Cllr Hope was pleased to make allocations to Hawkesbury Hospital Hall, Hawkesbury @Play, Acton Turville Tennis Courts, Sodbury @800 Festival, Shopmobility at Yate, Hawkesbury CLT Feasibility, and Hawkesbury Volunteer Transport.
- Nominations are being sort for a Community Award – if anyone or the parish wish to make a nomination, they have to be submitted by the 28th Feburary.
- The Clerk and Cllr Hope attended the Town & Parish Council Forum, where the planning survey, and joint working with SGC were discussed. Also, the possibility of offering planning training for councillors.
- 8 Cemetery extension update – Cllr Harding**
No update, the tree maintenance has been carried out. **This was noted**

9 Record any data breaches from 7/1-4/2/19

No Breached-this was noted

10 Gateway Project update-CLlr Hope

No update. This was noted

11 11.1 Planning Applications received from South Gloucestershire Council to be considered by Councillors

P19/0673/RVC	Land South of Park Street Hawkesbury Upton	Variation of condition 9 attached to PK18/1532/O to remove height and storey restrictions for plot 6 and variation of condition 15 to substitute plan number 17/1678 PA/102, with CH 03 Rev C Proposed Site Plan	Object to planning application-full reasons below
<ul style="list-style-type: none"> • The Parish Council objects to the request to amend this condition, to increase the height from 7 to 9metres. This will be detrimental and have an over whelming effect to the existing properties (some of which are listed), where their ridge heights are significantly lower. This condition should remain in place. • The Parish Council would request that SGC review the original points raised under the previous application regarding this condition, why the ridge heights were conditioned originally at 7m for units 15-19 and consider the impact (if approved) this would have on the countryside within the AONB. • Flood Risks-parish council would like to have access to the reports for the necessity of the attenuation feature – there has never been an issue with any flood risks in this area and they would like to review the evidence for this feature • 7 affordable houses on previous application PK18/1532/O reduced to 6 on the revised plan-explanation required and a request from the Parish Council to see if 7 affordable units could be conditioned. • Concerns have been raised regarding the “No Comment” made by the conservation officer, the Parish Council would request an explanation why this decision was made? <p>In addition, it was agreed for CLlr Hope to liaise with Spitfire Homes to see if they would meet with the Parish Council to discuss their concerns. This was noted</p>			
PK19/0796/PNA	The Pips Orange End Inglestone	Prior notification of the intention to	No Objection

	Common	erect 1 no. agricultural building for the storage of farm machinery and fodder	
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11.2 Note new Planning Decisions made by South Gloucestershire Council – full details of their decision can be found on SGC’s website-information only

PK18/5101/TCA	The Cottage The Plain Hawkesbury Upton	Works to crown reduce 1 no. Yew Tree to leave a height of 10.2m and radial spread of 7.8 situated within the Hawkesbury Upton Conservation area	No Objection
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12 Finance

12.1 Bank Reconciliation as of 31st January 2019 to be checked and approved by Councillors. Cllr Higgs checked the paperwork – no comments made

12.2 Payments to be agreed and cheques signed in accordance with the bank mandate-Payments approved for payment-Resolved-proposed by Cllr Harding second by Cllr Higgs.

A	Parish Clerks Wages – January	£720.23
B	Parish Clerks expenses – January	£ 36.40
C	Hawkesbury Farms, Badminton Estate Cemetery wall repairs-Parish Councils contribution	£137.50
D	Grant Funding 2019-£1800 to be distributed to local organisations In addition, £15 donated by a Parishioner to put towards funding for local organisations. Cllrs discussed the donations in full and agreed in full the following funding; Evergreens £300 Rainbows £150 Guides £150 Brownies £150 Youth Club £300 Preschool £150 Afterschool Club £150 Citizens Advice £165	£1815

	Parish Hall £200 Life Skill Charity £100	
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13 South Gloucestershire Spring Clean 2019-Councillors to discuss if they wish to take part in this year's event and set a date between 22nd March-23rd April 2019

This was discussed by Councillors and resolved with a date was set for 30th March 2019 - Clerk to complete the necessary forms

14 Update – Plaque to mark the end of WW1 (100 years) – Cllr Ruthven

No update – Cllr Ruthven not at the meeting

15 Walking of Footpaths update – Cllr Higgs

No update-This was noted

16 CLT – update

Grant money approved, leaflet drop will take place on 16th March 2019 in the Village Hall from 10-12noon, contribution of £1 to join the CLT. Please could as many councillors attend as possible. **This was noted**

17 Speeding Traffic

This was discussed by Councillors to try and start to resolve this ongoing issue and concerns regarding the speed of vehicles driving through the Parish. Suggestion was to invite Highways to a meeting to discuss what can be done, engage with Parishioners-this item warrants further discussion-agenda item for March-**this was noted**

Parish Clerk

In view of the time, Cllr Harding put to councillors to move several items forward to ensure the urgent items are dealt with-all in favour

20 New Premises Licence application under the Licencing Act 2003 – The Farm Shop at Hawkesbury, France Lane Farm, consultation – 15/2/19

Councillors discussed this in full and raised concerns regarding the application for a licence for the following reasons;

*Impact on the village, conflict of interest with existing licence holders, Hawkesbury Parish already has the two pubs (albeit one closed at this moment in time), cricket club, community shop, village hall-all selling alcohol. The hours appear to be excessive, other businesses within the Parish are open to purchase alcohol. **Therefore, the Parish Council objects to the licence being granted.***

Clerk to email the comments to SGC

25 2019 Annual Assembly Councillors to set a date, venue and consider guest speakers

- **Date-8th April 2019**
- **Guest speakers-discussions took place-talk on the Ash die back, from Gloucestershire wildlife trust**
- **Venue-Methodist Hall**

Agenda item for March

24 Internal Auditor appointment to be approved by Councillors
Councillors approved the appointment of last year's internal auditor-clerk to speak direct to arrange a date for the accounts to be ready for inspection.

18 Land opposite the Somerset Monument Update-Licence
No update- this was noted.

19 The Pond Clearing
No update. This was noted

21 Donation received from Hawkesbury Gardening Club. Councillors to discuss and approve

- The new bench -the Gardening Club has requested the bench is purchased and located within 6 months-This was agreed-Clr Hope and Clerk to discuss the new bench-what it is made of
- The approval of a small commemorative plaque to be put on the bench-in principle the parish council agrees-

Agenda item for March

**Parish
Clerk**

22 South Gloucestershire Council Chair's Community Awards 2019-deadline 28th February 2019
Nominations and letters of support to Clr Hope-this was noted

23 South Gloucestershire Council – Planning Service reviews-survey to be completed
Clerk to respond to the survey

26 Consultation on South Gloucestershire's Early Help Strategy for Children, young people and families-closing date 20th March 2019.
In view of the time-Councillors agreed to move this item to 4th March meeting-all in favour.

27 Election 2nd May 2019 time table and purdah
Copies to be given to all councillors-to be actioned

**Parish
Clerk**

28 Hawkesbury Cricket Club – amend condition “for cricket use only”
Following the Cricket Clubs representative short presentation (see page 1178) during Public Participation; Councillors debated this item at length later, unfortunately, they were unable to come up with any suitable wording.

In view of the Parish Councils present concerns, at this moment in time the parish council objected to the wording provided “*Cricket or Tennis club use*”. Councillors have asked for the Cricket Club committee to discuss this further at their next meeting and invite their thoughts regarding the Parish Councils concerns and report back to them with alternative words for Councillors consideration.

29 Community Engagement Forum reminder Tuesday 12th February 2019 at 7pm
Methodist Hall
This was note

- 30 Defibrillator Update-Parish Clerk**
Investigations ongoing, it would appear there is no contract as previously advised
Annual checks – Clerks to find out the costs if any-Guardians are completing their checks
- 31 Village Hall Solar Panel**
No further update
- 32 Councillors to discuss how to distribute the Parish Councils CIL money income**
Quick discussion took place- in view of the time agenda item for March
- 33 QR Code for War Memorial Hawkesbury Upton High Street South Gloucestershire Council-first world war project-Councillors to consider and approve the wording**
Cllr Hope to find out more information before the next meeting
- 34 Date of the next Parish Council meeting will be held on Monday 4th March 2019 in the Upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Minutes approved by

4th March 2019