

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 14th August 2017 at 7.30pm
In the Methodist Hall, Back Street, Hawkesbury Parish Hall, High Street, Hawkesbury Upton**

Present:

Cllr Cox (Chair), Cllr Higgs, Cllr Harding, Cllr Hope and H Jones (Parish Clerk)

Apologies

Cllr Ruthven, Cllr Musty and Cllr Wareham

Public Participation

None

Action

1 To Take apologies for absence
Cllr Ruthven, Cllr Musty and Cllr Wareham

2 To record declaration of interest from members in any item to be discussed
None

3 To adjourn to allow Public Participation
None

4 Councillors Items

4.1 Car Parking restrictions (Yate) consultation-Cllr Harding 3 long stay car parks in Yate are being considered at reducing the time limit from 12hrs to 4hrs. Closing Date 18th August 2017. This may have considerable impact on parishioners working in this area or using these car parks to use the bus service to attend hospitals appointments, visiting. The Clerk had not been advised of this consultation, but will look into this and report back to the Parish Council. Cllr Hope will take this forward. Cllr Harding was thanked for bringing this to the PC's attention.

**Cllr Hope
an Parish
Clerk**

4.2 Car Parking in Chipping Sodbury-Cllr Higgs – The main car park is constantly full with no restrictions (not necessarily with shoppers) but long stay occupiers. No consultation at this moment in time-Chipping Sodbury Town Council to take this

forward. **This was noted**

4.3 Broadband speed on the Commons-Cllr Harding Residents are struggling with their broadband speed, one resident cannot even register the speed as it's too slow. BT press release included Hawkesbury with superfast broadband – Cllr Hope is taking this forward.

Cllr Hope

4.4 Play Street-Cllr Higgs Request to consider having a play street, closing a street for a day/part day for children to play-agenda item for the future

Parish Clerk

4.5 Speed watch Cllr Higgs- This is moving forward Cllr Hope volunteers required

4.6 Water Leak outside 9 Highfields-Cllr Higgs cones outside the bungalow, but no work being carried out?

4.7 Christmas 2017-Cllr Higgs Agenda item for September (already diarised by the Clerk)

4.8 Footpath Cllr Higgs- A further complaint regarding the footpath highlighted previously, due to the weather it has got worse and is now being used by dogs. ATZ set up a management agreement with the three homes to keep the footpath tidy. Cllr Higgs to email Nicola Chidley to investigate. Clerk to write to the residents to request the hedge cut back.

Parish Clerk

4.9 The Works planning application-Cllr Hope This is for Solar Panels due to the SAP ratings-no need to notify the Parish Council as it is a building regulation. **This was noted**

4.10 Planning permission-permissive development-Cllr Higgs development in the village is being carried out without planning permission, clarification required when planning applications are required. Any concerns to refer to the Enforcement Officer at South Gloucestershire Council to investigate.

4.11 Recent Road Closures and Bus Service-Cllr Hope – Communication between departments has been poor, especially for the bus service. Should be resolved by Wednesday when all the repairs should be finished. Cllr Cox has been aware of the complaints regarding the road repairs-**this was noted**

5 Councillor Vacancies – update

To date one application received for the two vacancies. This was discussed in full and it was agreed to extend the closing date if no further applications have been received by the close of business on 15th August. **This was noted**

6 61 Planning application received from South Gloucestershire Council-to be considered by Councillors-

PK17/3246/F	9 Sandpits Lane Hawkesbury Upton	Erection of a single storey rear extension to provide additional living accommodation	No Objection
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PK17/2940/F	France Lane Farm Britton Bottom Hawkesbury Upton	Erection of agricultural building (retrospective)	Majority of Cllrs supported the application
PT17/3460/F	The Coppers France Lane Hawkesbury Upton	Erection of single storey rear extension and single storey side and rear extension to form additional living accommodation.	No Objection

6.2 To Note Planning Decisions – information only

PK17/2630/TCA	Park Cottage Park Street Hawkesbury Upton	Felling of conifer trees situated within a conservation area	No Objection
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7 Finance

7.1 Bank Reconciliation as of 31st July 2017 to be checked and approved by a Councillor-Resolved by Cllr Higgs checked the bank reconciliation and sign accordingly; no comments recorded.

7.2 Payments to be agreed and cheques signed in accordance with the bank mandate

A	Water2business – allotment water bill	£ 46.74
B	Parish Clerks Wages – July	£697.60
C	SLCC Membership renewal 31/8/17-31/8/18	£121.00
D	Parish Clerks Expenses – July (Additional Paint for Lych Gate £69.95 Ink Cartridges £206.76)	£324.71
E	Olidom Handyman Services-Lych Gate restoration – payment made on 18 th July 2017 but not advertised on an agenda	£2050.00
F	Garden Manicures Cemetery Grass Cutting 10/7 & 31/7 (not advertised on the agenda but approved at the meeting see 4/9/17 agenda)	£163.54
The condition of the grass cutting was discussed in full and it was agreed to pay this invoice and review the condition of the next cutting which is due this week. Cllr Harding will visit the Cemetery and report back.		
G	Water2business – Cemetery water bill (not	£ 24.55

	advertised on the agenda but approved at the meeting see 4/9/17 agenda)	
H	South Gloucestershire Council Allotment Licence (not advertised on the agenda but approved at the meeting see 4/9/17 agenda)	£ 50.00

8 BT Kiosk – Badminton School Road update

Transfer of this kiosk has been sent to Badminton Estate, they have acknowledged receipt and the paperwork have been passed to their solicitors before signing. Cllr Harding is available to discuss any issues raised by the PC behalf. **This was noted**

9 Development in Hawkesbury – Councillors to discuss the way forward

This item was not discussed at tonight’s meeting-Agenda item for Monday 4th September 2017 to enable Cllr Wareham to update the Parish Council

7 Date of the next Parish Council meeting will be held on Monday 3rd July 2017 in the Upstairs Meeting Room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton at 7.30pm

Minutes Approved and signed as a true record.....4th September 2017