

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of  
**Hawkesbury Parish Council**  
will take place on Monday 3<sup>rd</sup> April 2017 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

## **Present**

- 1 To take apologies for absence
- 2 To record declaration of interest from members in any item to be discussed
- 3 To adjourn to allow public participation-15minutes only
- 4 To Approve Minutes of
  - 6<sup>th</sup> and 20<sup>th</sup> March 2017
- 5 Action Points update-Parish Clerk to update Councillors
- 6 Councillor's items-information only
- 7 District Councillors report information only – Cllr Hope
- 8 **8.1 Planning application received from South Gloucestershire Council- to be considered by Councillors**

<b>PK17/0952/F</b>	Shakespeare House High Street Hawkesbury Upton	Demolition of existing extension and erection of a single storey rear extension to form additional living accommodation. Erection
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		of a detached double garage
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**8.2 Proposed new base station installation at VF 95384 – Hawkesbury Upton, High Street, adjacent starveal Lane, Hawkesbury Upton- Presentation from Craig Horn Maxema Ltd**

- 9 Notice board Maintenance Little Badminton and Hawkesbury – Update Parish Clerk**
- 10 Lych Gate repairs-Cemetery.** Councillors to approve the contractor to proceed with restoring the Lych Gate.
- 11 Finance**
- 11.1 Bank Reconciliation as of 31<sup>st</sup> March 2017 to be checked and approved by a Councillor**
- 11.2 Expenditure update as of 31<sup>st</sup> March 2017**
- 11.3 Payments to be agreed and Cheques signed**
- |          |   |                |
|----------|---|----------------|
| <b>A</b> | Clerks Wages-March standing order/cheque  | <b>£549.90</b> |
| <b>B</b> | Clerks Expenses-March-including 50 - 2 <sup>nd</sup> class stamps   | <b>£ 55.75</b> |
| <b>C</b> | Annual Subscription to NALC and ALCA  | <b>£231.64</b> |
| <b>D</b> | Datacenta – emails .gov.uk payment approved on 20 <sup>th</sup> March 2017 (not advertised on the 20/3/17 agenda) | <b>£ 60.00</b> |
- 12 Thank you letters for Grant funding-information only**
- 13 Allotment repairs-update**
- Boundary fencing
- 14 To consider erecting signs; warning motorists about horses and walkers-All Councillors**
- 15 Speed watch Training and volunteers required to monitor the 20MPH speed throughout the village-Councillors to discuss the way forward**
- 16 Annual Governance Statement-Councillors to approve the annual governance statement and for the Chair to sign the Annual return as of 31<sup>st</sup> March 2017**
- 17 Annual Assembly-25<sup>th</sup> April 2017 Methodist Hall-**
- Agree Guest speakers to be confirmed
  - Run through the check list
- 18 The “Drop in” update -Cllr Wareham, Cllr Hope and Cllr Musty**
- 19 Parish Council to review the Risk Assessment 2016/17**
- 20 Date of the Annual Assembly General meeting will be held on Tuesday**

**25<sup>th</sup> April 2017 in the Methodist Hall, Back Street, Hawkesbury Upton at  
7.30pm**

Signed .....

Mrs Hazel Jones

Hawkesbury Parish Clerk

Date 27<sup>th</sup> March 2017