

Hawkesbury Parish Council



Notice is hereby given that the Meeting of

Hawkesbury Parish Council

will take place on Monday 8th January 2018 at 7:30pm in the Methodist Hall, Back Street, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Councillors to approve the following minutes**
 - **4th & 18th December 2017**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Hope**
- 8 **Cemetery maintenance “Yew trees” spring 2018 to be discussed by Councillors**
- 9 **Adopted phone box on Inglestone Common update – Cllr Stephens**
- 10 **Appointment of Replacement Parish Member – Parish Group 6**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
Tel- 01454 238074

e-mail-hazeljones@hawkesbury-pc.gov.uk

Cotswold Conservation Board-All paperwork sent to Councillors prior to the meeting to consider the nominations – Election closing date 25th January 2018

11 **11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

PK17/5406/F	Land Adjacent Lovetts Wood Farm Hawkesbury	Erection of 2no. agricultural buildings to form new dairy unit with associated works.
PK17/5694/TC A	18 Back Street Hawkesbury Upton	Works to 2no Birch trees to reduce crown to a finished height of 6 metres and radial spread of 4 metres. Crown reduce 2no Sycamore trees to a finished height of 4 metres and radial spread of 2 metres. Trees situated within the Hawkesbury Upton Conservation Area.

11.2 To Note Planning Decisions – information only

PK17/4127/F	Homeland France Lane Hawkesbury Upton	Demolition of existing dwelling and erection of 1no. replacement dwelling	Approve with conditions
PK17/4050/F	2 The Row High Street Hawkesbury Upton	Demolition of existing porch. Erection of a single storey rear extension to provide additional living accommodation.	Approve with conditions
PK17/4076/F	1 The Row High Street Hawkesbury Upton	Demolition of existing porch. Erection of a single storey rear extension to provide additional living accommodation.	Approve with conditions

12 **Finance**

12.1 Bank Reconciliation as of 31st December 2017 to be checked and approved by a Councillor

12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A Parish Clerks Wages-December £ 697.60

- B** Parish Clerks Expenses - December £ TBC
- C** South Gloucestershire Council-grass cutting Localism £110.95
Oct/Nov/Dec 17
- D** Green Space Grass Cutting Recreational Field
payment approved on 4/12/17 figure not advertised
- E** Green Space Grass Cutting The Plain *payment
approved on 4/12/17 figure not advertised*

12.3 Expenditure update as of 31st December 2017-Parish Clerk

- 13 **Development in Hawkesbury meeting 20th January-Cllr Wareham**
- 14 **Precept for 2018/19-Councillors to finalise and complete the necessary form notifying South Gloucestershire Council of the approved precept**
- 15 **Christmas tree light Switch on - wash up discussion**
- 16 **Allotments maintenance - Parish Clerk**
- **Plot 1-path to be installed to split the plot**
- 17 **Community library update - Cllr Hope**
- 18 **Have your say on the council budget and savings plan for 2018/2019**
Please may all Councillors read the necessary paperwork prior to the meeting
- 19 **Cemetery Grass Cutting tenders - Councillors discuss and appoint a contractor from the tenders received for 2018 grass cutting**
- 20 South Gloucestershire newly adopted biodiversity action plan – Councillors to discuss the Hawkesbury biodiversity plan produced by Sally Pattison
Please may all Councillors read the necessary paperwork prior to the meeting
- 21 **Adoption of the Parish Council’s updated Standing Orders** *Please may all Councillors read the necessary paperwork prior to the meeting*
- 22 **Letter from Beaufort Montague Harris** regarding an Obstruction of the Public Highway Park Street-**information only**
- 23 **2018 Big Spring Clean 14th February – 14th May** -Councillors to discuss and set a date if they agree to hold the event this year
- 24 **Date of the next Parish Council meeting will be held on Monday 5th February 2018 in the upstairs meeting room, Hawkesbury Parish Hall, Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones Hawkesbury Parish Clerk

Date 2nd January 2018