

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 1st February 2016 at 7:30pm
in the upstairs meeting room, Hawkesbury Parish Hall, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
 - 4th and 18th January 2016
- 5 **Action Points**-Parish Clerk to update Councillors
- 6 **Councillor's items**-information only
- 7 **District Councillors report information only** – Cllr Hope
- 8 **8.1 Councillors to discuss Planning Applications received from South Gloucestershire Council**

PK15/5538/TCA	Adjacent To The Carpenters Shop Church Lane	Works to reduce crown to leave a height of 7.5 metres and radial spread of 3 metres of
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	Hawkesbury	1 no. Cherry tree and reduce crown to leave a height of 7.5 metres and radial spread of 3 metres of 1 no. Cherry tree and reduce crown to leave a height of 7 metres and radial spread of 3 metres of 1 no. Ash tree all situated within the Hawkesbury Conservation Area
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8.2 Planning Decisions received from South Gloucestershire Council

PK15/5136/TCA	Silver Birches Back Street Hawkesbury Upton	Works to 2no. Silver Birch trees to cut back to previous points to leave a height of approx 5m and radial spread 3m, and 2no. Norway Maple trees to cut back to previous points to leave a height of approx 4m and radial spread of 2m in Hawkesbury Upton Conservation Area	No Objection
PK15/5330/TCA	The Paddocks High Street Hawkesbury Upton	Works to crown reduce 1no. sycamore tree by 2m, 1no. cherry tree by 1m, 2no. Norway maples by 1m, 1no. Beech tree by 2m and to re-pollard 1no. willow tree back to previous points (approx 2.5m) all within Hawkesbury Upton Conservation Area	No Objection
PK15/4948/F	Hillside The Barton Hawkesbury Upton	Dormer construction in existing roof to form Bathroom	Approve with conditions

9 **Grant Funding 2016 – Councillors to agree the distribution of the grant funding for the following organisations**

1 st Hawkesbury Upton	1 st Hawkesbury Upton	Evergreens
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Guides	Brownies	
Youth Club	1 st Hawkesbury Upton Rainbows	Citizens Advice
Victim Support	Afterschool Club	Hawkesbury Upton Literature Festival
Preschool	Village Hall	

- 10 **Finance**
- 10.1 Bank Reconciliation as of 31st January 2016 to be checked and approved by a Councillor**
- 10.2 Expenditure update as of 31st January 2016. Record any comments**
- 10.3 Payments to be agreed and Cheques signed**
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|---|--|---------------|
| A | Clerks Wages for February | £ |
| B | Clerks expenses-January | £60.78 |
| C | Hawkesbury Hospital Hall – meeting room “save our shop” | £10.00 |
| D | Hawkesbury Methodist Hall – School Room Hire
Parish Council meeting 18 th January 2016 | £19.50 |
- 11 **Parish Council to discuss the issues regarding problems in the village as a result of the Road Works being carried out by WPD and Morgan Sindall**
- 12 **Local Planning Application Requirement List Closing date 19th February 2016.** *Please may all Councillor’s read the consultation paper work prior to the meeting*
- 13 **Update of the Affordable Housing needs – closed 18th January 2016**
- 14 **Update on Save the Village Shop – Cllr Musty, Cllr Wareham and Cllr Hope**
- 15 **To update the Parish Council on setting up a website-Cllr Ruthven**
- Approval of consultant
 - Costs
 - Way forward
- 16 **Precept – Councillors to agree and finalise the setting of 2016-17 precept.**
- 17 **Consultation bus service 84/86 Start date 14th January 2016 for 4 weeks**

Please may all Councillor's read the consultation paper work prior to the meeting

- 18 **Big Spring clean Saturday 19th March 2016 update**
 - **Booking form completed and returned**
 - **Hawkesbury Primary School Children**
 - **Other organisations to be contacted to help**

- 19 **Annual Assembly-Councils to discuss and agree on this year's annual assembly**
 - **Date and Venue**
 - **Guest speakers**

- 20 **CCLA Charities, New Signatory required for the bank account and charity for finalise with HMRC and charity reference number**

- 21 **Consider consultation with parishioners whether there is a desire to change the village development line-Cllr Bleaken**

- 22 **Laptop-Councillors to approve the servicing and checking of the Parish Councils laptop for £50**

- 23 **Risk Assessment to be reviewed by Councillors**

- 24 **Lower Woods Stable Restoration Email from Ben Hanley Reserves Development Manager Gloucestershire Wildlife Trust – requesting support from the Parish Council for the restoration of the Grade II listed stable at Lower Woods Nature Reserve-Councillors**

- 25 **Date of the next Parish Council meeting will be held on Monday 7th March 2016 in the upstairs meeting room at the Village Hall Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones
Hawkesbury Parish Clerk
Date 25th January 2016