

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 7th March 2016 at 7:30pm in the upstairs
meeting room, Hawkesbury Parish Hall, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
 - 1st and 15th February 2016
- 5 **Action Points update**-Parish Clerk to update Councillors
- 6 **Councillor's items**-information only
- 7 **District Councillors report information only** – Cllr Hope
- 8 **Finance**
 - 8.1 **Bank Reconciliation as of 29th February 2016 to be checked and approved by a Councillor**
 - 8.2 **Expenditure update as of 29th February 2016. Record any comments**

8.3 Payments to be agreed and Cheques signed

- A** E-MANGO LC Setup design and training of Parish Council website **£180.00**
- B** Clerks expenses-February **£ 41.74**
- C** South Gloucestershire Council-localism grass cutting **£110.63**

8.4 Transfer of funds between Parish Council Bank accounts-to be approved and authorisation letter signed in accordance to the bank mandate

- 9 **Parish Council to discuss the issues regarding problems in the village as a result of the Road Works being carried out by WPD and Morgan Sindall**
- 10 **17th February 2016 Rural incident-safety aspect-Cllr Higgs**
- 11 **Update of the Affordable Housing needs – closed 18th January 2016**
- 12 **Update on Save the Village Shop – Cllr Musty, Cllr Wareham and Cllr Hope**
- 13 **To update the Parish Council on setting up a website-Cllr Ruthven**
- 14 **Hawkesbury Primary School Area - Proposed 20mph speed limit-Consultation results**
- 15 **Consultation on changes to library services starts 22nd February 2016-13th May 2016. Please may all Councillor's read the consultation paper work prior to the meeting**
- 16 **Big Spring clean Saturday 19th March 2016 update**
- **Booking form completed and returned**
 - **Hawkesbury Primary School Children**
 - **Other organisations to be contacted to help**
- 17 **Annual Assembly-Councils to discuss and agree on this year's annual assembly**
- **Date and Venue**
 - **Guest speakers**
- 18 **Consultation on review of one stop shops and customer services – Closing date 13th May 2016 Please may all Councillor's read the consultation paper work prior to the meeting**
- 19 **Consultation on review of council accommodation in Kingswood and Yate Closing date 13th May 2016 Please may all Councillor's read the consultation paper work prior to the meeting**
- 20 **Allotment wire fencing between plots–discuss removal**
- 21 **Risk Assessment to be reviewed by Councillors-Cllr Winbow**
- 22 **Consultation Adult Social care Charging Policy Review - Extracare Housing Please may all Councillor's read the consultation paper work prior**

to the meeting

23 **Lower Woods Stable Restoration Email from Ben Hanley** Reserves Development Manager Gloucestershire Wildlife Trust – Letter of support to be signed

24 **Internal Auditor-Councillors to approve the appointment of an internal auditor for 2015/16 accounts**

25 **Planning Decision received from South Gloucestershire Council**

PK15/4042/F	Elizabethan Cottage High Street Hawkesbury Upton	Demolition of existing garage and workshop. Erection of replacement garage and workshop to include metal flue	Approve with conditions
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26 **Date of the next Parish Council meeting will be held on Monday 4th April 2016 in the upstairs meeting room at the Village Hall Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones

Hawkesbury Parish Clerk

Date 29th February 2016