

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 9th January 2017 at 7:30pm in the Methodist
Hall, Back Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 To take apologies for absence
- 2 To record declaration of interest from members in any item to be discussed
- 3 To adjourn to allow public participation
- 4 To Approve Minutes of
 - 5th and 19th December 2016
- 5 Action Points update-Parish Clerk to update Councillors
- 6 Councillor's items-information only
- 7 District Councillors report information only – Cllr Hope
- 8 8.1 Planning Applications received from South Gloucestershire Council to consider

PK16/6523/F	Shakespeare House High Street Hawkesbury Upton	Erection of single storey side extension to form attached double garage.
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8.2 Decisions received from South Gloucestershire Council

PK16/6250/TCA	6 Hunters Mead Hawkesbury Upton	Works to fell 1 no Silver Leaved Maple tree. Situating in the Hawkesbury Upton Conservation Area	No Objection
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8.3 Policies, Sites and Places (PSP) Plan: Submission and publication of the Council's Suggested modifications – Feedback Cllr Hope

- 9 CIL Money Councillors to consider reviewing and setting up a wish list**
- 10 The Plain – Highways Land-Parish Council pays for the maintenance of this land discuss the way forward**
- 11 Finance**
- 11.1 Bank Reconciliation as of 31st December 2016 to be checked and approved by a Councillor**
- 11.2 Expenditure update as of 31st December 2016**
- 11.3 Payments to be agreed and Cheques signed**
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| A | Clerks Wages-December standing order/cheque | £549.90 |
| B | Clerks Expenses-November approved on 5/12/16 but the figure was not advertised on the agenda | £ 61.64 |
| C | Clerks Expenses – December | £ |
| D | Training expenses – Website Mileage & Lunch | £ |
| E | Christmas Light Switch on – A Musty | £ 32.40 |
- 12 Adopt a phone box-Councillors approve and sign the contract with BT to adopt both Inglestone Common and Little Badminton Phone Boxes**
- 13 To update the Parish Council on the Parish Council's website-Parish Clerk**
- Transparency Grant funding – Councillors to approve the application to cover the cost for additional work, expenses and training for the website
- 14 South Gloucestershire Big Spring Clean 18th February – 14th May 2017**
Councillors to discuss and agree a date for this year's event, 'Clean for the Queen' campaign, SGC will focus on encouraging litter pick events over the weekend of 3-5 March
- 15 The Pool/Cotswold Wardens– Cllr Hope**
- 16 Cemetery Cllr Hope**
- TPO planning application sent to SG Planning Department update
 - Agree specification for tree work

- **Burial plots-Councillors to discuss the following**
Purchase of extra land, Reuse land which has already been used or mix of these solutions
- 17 Precept 2017/18-Councillors to discuss and set this year's precept**
 - **Allocation of Final 2017/18 Local Council Tax Reduction Support Grant to Town & Parish Councils £378 2016/17 reduced to £239 for 2017/18**
 - **Additional Clerk hours to run website**
 - **Purchase of land if required for Cemetery**
 - 18 Review on the 2016 Christmas light switch on, and Christmas tree-Councillors**
 - 19 South Gloucestershire Councils Chairs Community Awards 2017-Closing date 16th January 2017**
 - 20 Proposed development – Councillors to discuss the comments received from residents.**
 - 21 Date of the next Parish Council meeting will be held on Monday 6th February 2017 in the Upstairs Meeting Room, at the Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones
Hawkesbury Parish Clerk
Date 3rd January 2017