

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting
Held on Monday 1st April 2019 at 7.30pm
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

Present:

CLlr Harding (Chair), CLlr Powell, CLlr Higgs, CLlr Wareham, CLlr Hope, CLlr Turner, CLlr Ruthven and H Jones (Parish Clerk)

Apologies

CLlr Stephens and CLlr Musty

Public Participation

3 members from the Hawkesbury at Play committee

Action

1 To take apologies for absence
CLlr Stephens and CLlr Musty

2 To record declaration of interest from members in any item to be discussed.
None

3 To adjourn to allow public participation
None

4 Councillors to approve the following minutes

- 4th March 2019, Minor amendment made-
- 18th March 2019 –

Resolved by CLlr Harding signing the minutes as a true and accurate record; Clerk to ensure the approved minutes are placed on the website. Parish Clerk

CLlr Harding put to Councillors to move item 9 forward-all in favour

9 Hawkesbury at Play - update

Three representatives from the Hawkesbury at Play committee attended the meeting. They have exceeded their expectations and have raised £130K. Before a final decision is made on the company, they instruct to carry out the work, HAP will take into consideration parishioners concerns, liaise with the younger people and work with

other groups within the Parish especially the show committee.

They will hold a further public consultation before any final decision is made. Their aim is to start the build in September after the Hawkesbury Horticultural Show and it should take 3 weeks to a month to complete. The park will be closed whilst the work is being completed.

There will be no grass in the play area, lower maintenance. The Hall committee will continue to pay the Insurance for the play area.

Councillors congratulated them on their fund raising and look forward to seeing the next stage completed.

5 Parish Clerk to update the Parish Council on previous action points

5.1 Boundary Fence-allotments-*this remains outstanding*

5.2 Highfields Road surface-*To be actioned*

5.3 Damaged Finger post situated on the Plain – *remains outstanding*

5.4 Cricket Club wording (4th March 2019 minutes item 22) have been sent to the Cricket Club for approval

6 Councillor's items-information only

6.1 Teak furniture sale signs-Cllr Ruthven

The Teak furniture signs had been placed all over the village, bright yellow, over the top and not nice, especially by the cenotaph. Do individuals require permission to erect the signs, should the Parish Council allow so many signs. Sustainability is a problem; this was not mentioned on their advert but could have been used as a selling point?

*Fly posting is widespread and adverts/posters are being put up on a weekly basis from village organisations to outside events, at least this individual company removed the signs straight after the event. **This was noted***

6.2 Traffic Management – new development- Cllr Powell

*When the development commences how will the increase in traffic movement be managed. The contractors will liaise with Highways before any development takes place. **This was noted***

6.3 Graffiti sprayed on the quarry wall-Cllr Turner

*This area is of scientific interest, within the Conservation area and SSI. Can we arrange for the graffiti to be removed? This land belongs to Badminton Estate. Email to be sent to Badminton Estate and SGC – **to be actioned***

Cllr Hope

6.4 White road lines-Highfields/Upper Highfields

*Reinstatement of these lines – vehicles are coming out of Upper Highfields onto Highfields without stopping-Cllr Higgs supports Cllr Hope, safety issue. **To be actioned***

Cllr Hope

6.5 Inglefest 2019-Cllr Harding

A parishioner from Tresham contacted Cllr Harding asking for feedback from last

year's event held on the Commons. A licence has been applied to hold the event in Tresham. It was agreed for Cllr Harding to respond on behalf of the Parish Council explaining several nearby residents expressed concerns over the two-day event, although the licence had already been granted. Questions were raised over security, limiting attendees – ticket only event and carparking and camping would be within the curtilage of the property. No noise complaints received.

**Cllr
Harding**

6.6 Netting of Trees-Cllr Higgs

It has been noted contractors are netting trees/hedges to prevent birds from nesting, taking no notice of the countryside birds nesting-**this was noted**

Thank you to Councillor Wareham for running this year's Big Spring Event on Saturday

7 District Councillors report information only – Update email from Cllr Hope

There has been progress on the Gateway Project, there is some work to be carried out to ensure the path is safe; and updates on the information Boards are being worked on.

Cllr Hope and Cllr Harding had a positive meeting regarding introducing a buffer speed limit from the Monument to the village 20mph speed limit. Further signs and white lining to be introduced; further consultation will be required.

Little happening at the Council because of purdah, so very few meetings
The Planning Appeal hearing on the France Lane application will now be on the 4th June.

There has been correspondence regarding Broadband on the Commons; a plan to be introduced before the end of the month.

8 Cemetery extension update – Cllr Harding

This is still with Badminton Estate-No update at this moment in time, agreed to keep this item on the agenda. **This was noted**

9 Hawkesbury at Play update

See page 1197-this item had already been discussed

10 Gateway Project update-Cllr Hope

Email received recently on signs to mark the bus stops, all good to go. **This was noted**

11 11.1 Planning Applications received from South Gloucestershire Council to be considered by Councillors

P19/2519/F	The Vicarage (Formerly Cropready House) High Street Hawkesbury Upton	Partial demolition of existing outbuilding and erection of single storey extension with chimney	No Objection
P19/2520/LB	The Vicarage (Formerly	Partial demolition of existing	No Objection

	Cropready House) High Street Hawkesbury Upton	outbuilding and erection of single storey extension with chimney	
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12 Finance

12.1 Bank Reconciliation as of 31st March 2019 to be checked and approved by Councillors. Bank Statement not arrived in time-agenda item for the meeting see 8th April 2019 minutes

12.2 Payments to be agreed and cheques signed in accordance with the bank mandate-Payments approved for payment-Resolved-proposed by Cllr Higgs second by Cllr Turner.

A	Parish Clerks Wages – March figure not recorded on the 18 th March 2019 agenda	£721.63
B	Parish Clerks expenses – March	£182.46
C	HMRC and NI final calculations not completed in time for the meeting-this was noted – see 29 th April agenda	£TBC
D	Newsquest Media Group-Annual Assembly notice	£ 54.00

12.3 Up to date expenditure as of 31st March 2019

Bank statements not arrived in time, see 8th April 2019 minutes

13 South Gloucestershire Spring Clean 2019-wash up

Thank you to Councillor Wareham for running the event. Hawkesbury Primary school took part earlier in the week and around 40 people came along and helped on Saturday.

There was a big issue with dog poo, children who helped were collecting dog poo in bags, people responsible for leaving these bags on the floor should ensure they either take the contents home with them or use one of the bins provided within the Parish.

Thank you to the shop for supporting the event and providing free hot drinks and sweets for participants. **This was noted**

14 Update – Plaque to mark the end of WW1 (100 years) – Cllr Ruthven

It was agreed by Councillors to discuss item 28 - QR Code for War Memorial Hawkesbury Upton High Street South Gloucestershire Council-first world war project-update at the same time-all in favour

QR have come up with a post, the 100yrs plaque and QR code could be on the same post?

The Parish Council could put on the plaque similar wording and same design “With thanks WW2” and include the QR code. Cllr Ruthven to liaise with British Legion.

Some areas are using animal plaques/statues to commemorate the 100yrs.

**Cllr
Ruthven**

15 Walking of Footpaths update – Cllr Higgs

No update-**This was noted**

16 CLT – update

CLT steering group held their public meeting and there was a reasonable turnout. Several signed up to join the CLT, and it was a useful event, they now just need to keep the momentum going. The Steering group will hold a subsequent meeting on Thursday to move forward. Cllr Harding requested from the Steering Group in view of the local election could they put in place an outline plan what the CLT aim to achieve.

**Cllr
Wareham**

The Steering Group will be holding their next meeting on Tuesday 7th May 2019 at the Methodist Hall at 7.30pm it will be open to everyone. Emails are in the process of being sent out to everyone that signed up. **This was noted**

17 Speeding Traffic

- **A buffer zone between 60mph-20mph on the road from Hillsley into Hawkesbury**

Cllr Harding and Cllr Hope met with an Engineer, Traffic Management (Access and Decide) from SGC on March 19th 2019. Since the meeting the section of road in question has been added to the Local Transport Priority List to investigate a length of reduced speed limit. It was noted at the site meeting, that both the junction with Chase Hill and bend should be included in the reduced speed limit.

It has been proposed that this warning sign would replace the existing gradient warning sign currently in place on this road as warning of the junction appeared to be a concern raised at the meeting. SGC also propose to install 'SLOW' road markings on each approach to the junction. This was put to Councillors for consideration – all in favour, Clerk to email SGC

**Parish
Clerk**

Discussion took place on “smiley face speed monitoring sign” could the Parish Council purchase one for the village? It was agreed to wait until the monitoring by SGC has been completed. **This was noted**

18 Land opposite the Somerset Monument Update-Licence

Clerk Emailed SGC once again for an update- **this was noted.**

19 The Pond Clearing update

Since the Pond had been cleared of debris the water level has gone down. The Wardens need to seek the source of the leak, maybe from the base, they are coming back to investigate. The waste remains by the Pond. **This was noted**

20 Parish Council Storage containers to be discussed by Councillors

Old Parish Records require storage, together with Christmas decorations, lights and cones. It would be a good to store all these items in one place. The Parish Council has CIL and 106 monies becoming available, consider a small extension to the village hall? Also, the office, could the Parish Council use this for storage? Ask the Hall Committee first before the Parish Council investigates further

Cllr Powell

Remove the Showers to be used as an additional office space? Football club returning

to the village-not feasible. Cllr Wareham has offered to store the various items for the time being. **This was noted**

21 Donation received from Hawkesbury Gardening Club purchase of cemetery bench. Update

The new bench has been purchased, with regards to fixing the bench, it was agreed for the clerk to go back to Memorial Benches to see a picture of the fixings for grass and solid base and then report back to the Parish Council.

Parish Clerk

22 Cricket Club wording-update

The Cricket Club are meeting on 3rd April 2019, agenda item for 13th May 2019

Parish Clerk

23 Section 106 and CIL income monies

In view of the amount of money involved, it was felt the parish/local organisations should be involved with suggestions on what these funds could be put towards.

Councillors agreed to contact various organisations for their thoughts and discuss this again at the next meeting.

24 Trees situated on Highfields / Sandpits Lane-English Rural

Maintenance has been carried out although a few trees remain untouched. Need to find out if this the tenants or Local Authorities responsibility. Trees situated in the bank/grass verge are leaning over, Tree Officer to look into this.

25 2019 Annual Assembly

- Clerk to contact Neil Lodge to talk about Ash Die Back – confirmation received
- Hawkesbury At Play will be attending
- Refreshments purchased
- Cllr Harding sends his apologies

All Councillors

26 France Lane appeal-final arrangements

Notification received the appeal has been cancelled.

Cllr Hope explained it is now going to be heard on 4th June 2019, the Parish Clerk asked if the PC comments had to be resent, Cllr Hope to find out. Agenda items for May **This was noted**

Cllr Hope

27 Defibrillator Update for the Commons-Parish Clerk

No update, Cllr Harding to check if the Commons have organised any Guardians. This was noted

28 QR Code for War Memorial Hawkesbury Upton High Street South Gloucestershire Council-first world war project update

Clerk to arrange a meeting to discuss the area where this sign can be placed-this was noted-**no further update**

**29 Record any Breaches from 18/3-1/4/19
No Breaches recorded during this period**

Cllr Harding wanted to thank Cllr Higgs for being a valuable member of the Parish Council and for his contribution over many years to the Parish, Cllr Harding was

sorry to hear Cllr Higgs would not be standing again this year.

Cllr Higgs thanked Councillors and said if there an opportunity to be Co-opted in the near future he may consider applying.

- 30** Date of the next Annual General Parish Council meeting will be held on Monday 13th May 2019 in the Methodist Hall, Back Street, Hawkesbury Upton at 7.30pm

**Minutes approved by
3rd June 2019**