

Hawkesbury Parish Council



Parish Councillor Vacancy

Do you have the attributes to be a Parish Councillor for Hawkesbury Parish Council? Yes! Why not apply either by email or write to the Parish Clerk with your details and a brief explanation why Hawkesbury Parish Council should Co-opt you onto the Parish Council.

Please note the closing date is the 20th June 2019; all applicants will be contacted after this date.

Profile of a Parish Councillor.

- Effectively represents the interests of their community.
- Fulfils and enacts any statutory requirements of an elected member of the Council.
- Actively and constructively contributes to good governance.
- Encourages people to take up their roles of active and engaged citizenship.
- Actively encourages community participation and citizen involvement in the work of the Council.
- Knows and has contact with key and local stakeholders.
- Represents the Council to the community and the community to the Council using all appropriate means.
- Is a channel of communication for the Ward or Parish and ensures constituents are informed of services available; decisions that affect them and the reasons for those decisions.
- Develops and maintains a working knowledge of organisations (including principle councils) operating within the area which have an impact on the wellbeing of both the community and the council as a whole.
- Deals with constituent's enquiries and representations fairly and without prejudice.
- Carries out case work for constituents and represents their interests or enable the constituents to take action to deal with the matter themselves.
- Identifies and works with local "hard to reach" and underrepresented groups to ensure their views can be identified.
- Contributes to the formation of the council's policies and plans by active involvement in council meetings, committees and working parties.
- Attend regular meetings in evenings and occasional daytime meetings
- Undertakes appropriate training and development to help fulfil the requirements of the councillor role.
- Acts as the council's representative on outside bodies and reports back on their activities.
- Champions the causes which relates to the interests and sustainability of the council's area and campaigns for improvement in the quality of life of those living in, working in, or visiting the area.

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
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