

# Hawkesbury Parish Council

Notice is hereby given that the Meeting of  
***Hawkesbury Parish Council***  
will take place on Monday 2<sup>nd</sup> March 2015 at 7:30pm  
in the upstairs meeting room, Hawkesbury Parish Hall

***You are hereby summoned to attend***

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public are welcome to attend***

## **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
  - 2<sup>nd</sup> and 23<sup>rd</sup> February 2015
- 5 **To update Councillors of previous actions – Parish Clerk**
- 6 **Councillor’s items-information only**
- 7 **District Councillors report information only – Cllr Hope**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ

Tel- 01454 238074

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- 8 **Councillors to discuss the way forward in setting up an Emergency Plan for the Parish.**
- 9 **Councillors to discuss and agree on guest speakers for this year's Annual Assembly**
- 10 **Update Councillors on the Annual Spring clean Sunday 22<sup>nd</sup> March 2015**
- 11 **Councillors to discuss a request from Avon Fire and Rescue Services to discourage public using Chinese sky lanterns.**
- 12 **Consultation on potential changes to local welfare grants scheme; *Councillors please read the consultation paperwork prior to the meeting***
- 13 **Finance**
- 13.1 Bank Reconciliation as of 28<sup>th</sup> February 2015 to be checked and approved by a Councillor**
- 13.2 To review the up to date expenditure as of 28<sup>th</sup> February 2015 for Councillors**
- 13.3 Payments to be agreed and Cheques signed**
- |                                                                                                                                      |                                                      |         |
|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|---------|
| A                                                                                                                                    | Parish Clerks – Expenses February 2015               | £ 30.97 |
| B                                                                                                                                    | Parish Clerks Wages – 15 <sup>th</sup> February 2015 |         |
| C                                                                                                                                    | South Gloucestershire Council-grass cutting Jan-Mar  | £108.57 |
| <br><b>Grant Funding of £1600.00-Agreed at 2<sup>nd</sup> February 2015 meeting, allocation figures not advertised on the agenda</b> |                                                      |         |
| D                                                                                                                                    | Evergreens                                           | £300.00 |
| E                                                                                                                                    | 1 <sup>st</sup> Hawkesbury Upton Rainbows            | £ 75.00 |
| F                                                                                                                                    | 1 <sup>st</sup> Hawkesbury Upton Guides              | £100.00 |
| G                                                                                                                                    | 1 <sup>st</sup> Hawkesbury Upton Brownies            | £100.00 |

|   |                                 |         |
|---|---------------------------------|---------|
| H | Hawkesbury Youth Club           | £300.00 |
| I | Hawkesbury Preschool & Toddlers | £150.00 |
| J | Hawkesbury After School Club    | £100.00 |
| K | Citizens Advice Bureau          | £125.00 |
| L | Victim Support                  | £ 50.00 |
| M | Hawkesbury Parish Hall          | £250.00 |
| N | 3D Driving Awareness            | £ 50.00 |

- 14 **Clerk to give an update on the vacant allotments**
- 15 **Stroud Local Plan: Consultation on Post submission Proposed Changes**  
*Councillors please read the consultation paperwork prior to the meeting*
- 16 **Councillors to agree paying Cate Davidson's £150 to complete the Parish Councils internal audit**
- 17 **Risk Assessment completed - Cllr Winbow and Cllr Ruthven to update the Parish Council**
- 18 **Land opposite the Somerset Monument-clerk to update the Parish Council**
- 19 **The Plain and Pound-Councilors' to discuss and approve from the tenders received , which contractor will be instructed**
- 20 **Date of the next Parish Council meeting will be held on Monday 13<sup>th</sup> April 2015 in the upstairs meeting room at Hawkesbury Parish Hall at 7.30pm.**

Signed .....

Mrs Hazel Jones  
Hawkesbury Parish Clerk  
Date 23<sup>rd</sup> February 2015