

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting
Held on Monday 16th July 2018 at 7.30pm
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

Present:

Cllr Harding (Chair), Cllr Higgs, Cllr Turner and H Jones (Parish Clerk)

Apologies

Cllr Stephens, Cllr Wareham, Cllr Hope, Cllr Powell, Cllr Ruthven and Cllr Musty

Public Participation

None

1 To take apologies for absence

Cllr Stephens Cllr Wareham, Cllr Hope, Cllr Powell, Cllr Ruthven and Cllr Musty

2 To record declaration of interest from members in any item to be discussed.

None

3 To adjourn to allow public participation

None

4 Councillor's items-information only

4.1 WPD repairs-Cllr Higgs

Following the work carried out by WPD on and adjacent to the allotments some materials (steel and cables) have been left behind-photos shown to Councillors. Clerk to email WPD to clear the areas in question.

4.2 Vodafone Mast – Cllr Higgs

The signal is still poor in Hawkesbury, Cllr Higgs tried to contact the company to see when the mast would be activated. There is no site reference number and no one could help. Please could the clerk contact Vodafone and report back to the Parish Council-**to be actioned**

Action

Parish Clerk

4.3 Two Gazette items from 12th July 2018-Cllr Higgs

- Push for more outdoor activity for children-an initiative is being launched by SGC to encourage residents to offer new ways of physical activity to their children. Cllr Higgs highlighted play day street closures previously, any SG resident that is interested in holding an event in their neighbourhood can apply by visiting southglos.gov.uk/playstreets
- Voluntary wardens who support the work of Cotswolds Conservation Board- have been recognised by the Queen’s award for voluntary services

4.4 Enquiry Right of Way – Cllr Turner

Enquiry for the Right of Way number for a public footpath, self-seeded Ash trees require attention, Cllr Higgs to provide the necessary number, these details can be passed onto SGC for guidance

4.5 Walled Garden planning application-Cllr Harding

Cllr Harding attended the meeting along with around 70 parishioners, Cllr Harding spoke on behalf of the Parish Council. A decision will be made on 26th July 2018.

4.6 Fireworks set off last week-Cllr Harding

Due to the recent very hot dry weather there were concerns regarding recent fireworks being lit, two complaints received. Cllr Harding spoke to the organiser; no further complaints were received during the weekend.

4.7 Inglefest – Cllr Harding

Cllr Harding will speak to the organisers prior to the event to express concerns regarding fireworks, noise and parking.

5 5.1 Planning Applications received from South Gloucestershire Council to be considered by Councillors

PK18/2894/LB	Home Farm High Street Hawkesbury Upton	Replacement of 6no. doors, 5no. windows on front and rear elevation. Replacement of outbuilding roof.	No Objection
PK18/3052/F	Ingle Cottage Oxleaze Farm Road Inglestone Common	Demolition of existing lean-to and erection of a single-storey side extension and erection of a two- storey rear extension to provide additional living accommodation.	No objection – no design and access statement.

5.2 To Note Planning Decisions-information only

PK18/2750/TCA	The Barton	Works to 1no. Yew	Approve with
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	Hawkesbury Upton	Tree to crown reduce to a height of 7m and radial spread of 5m and crown lift to 3m. tree covered by Preservation Order SGTPO 07/00 dated 16 th January 2001	conditions
PK18/2440/TCA	Beaumont House Back Street Hawkesbury Upton	Fell 2no. Pine trees. Trees situated within the Hawkesbury Upton Conservation Area	

5.3 Withdraw of an appeal for 27 dwellings Land South of Park Street PK17/2722/O
This was noted

6 Funding request for Community land trust steering group

- £49 for National CLT Network Membership-All in favour-approved payment
- 200 for communications e.g.
Mail drop
Banner
- £50 Other e.g.

Land registry requests to find out who owns what land

Councillors discussed the remaining items and agreed to fund £250 towards printing and land registry on receipt of invoices, as there is no legal entity at this moment in time. This was noted

7 Footpaths adjacent to the allotments

This has been discussed see page 1117 clerk to email WPD to remove the debris.

Allotment rubbish – area on the allotments that could be cleared and perhaps used by small children-it was agreed to inspect the area at a future date.

Identify a working party to look at the allotments boundaries/paths – agenda item for October

Parish Clerk

8 Cricket Club Licence

The Parish Council have been contacted regarding the cricket club showing the world cup and the bar was open. Therefore, taking money from our local pubs and shop- Cllr Harding. A question was raised as to whether or not the cricket club holds a broadcasting licence to allow these events to be shown on their television.

At the PC meeting on 4th June 2018 The Cricket Club stated they would not be open every day, but when matches are being played. It was agreed by the Parish Council to monitor the situation; the following was minuted by the PC:

Competition is good, although the Parish Council asked the cricket club to be both sensible; and responsible, not to take business from local pubs and the village hall; have a gentleman's agreement with the local businesses. In addition, for the Cricket Club to notify the Parish Council in advance if they are going to hold any different events rather than the parish council having to field complaints.

- 9 Village Hall complaints Policy**-PC's role to be discussed and approved by Councillors
The policy was shown to councillors and it was approved, although point 2 used "Company" not "Village Hall". Clerk to speak to the Village Hall.

Cllr Higgs attended the Hall meeting and can report the following;

- Highlighted the Rospa reports especially the trip hazards.
- A new booking secretary has been appointed
- Joint fund raiser with St Marys provisionally book for 23/11/18
- New constitution - progressing
- Key fob is still causing problems, due to be resolved shortly
- Asked the Hall Committee is there was anywhere to store the Christmas decorations
- Showers not in use, Cllr Higgs mentioned the water should be drained to prevent legionnaires disease.
- Looking at purchasing an A frame sandwich board

This was noted

- 10 Public Footpaths – cyclists – Cllr Higgs**

Identifying footpaths planning to liaise with Cllr Ruthven, distribute footpaths numbers with councillors and involve the walking group.

Should the footpaths be assessible wheelchairs?

Cyclists speeding along Highfields Lane, risk to walkers and drivers, cyclists should have bells to enable them to warn walkers.

- 11 Finance**

Payments to be agreed and cheques signed in accordance with the bank mandate-
Payments approved for payment-Resolved-proposed by Cllr Higgs second by Cllr Turner.

A	AED Locator EU Ltd (Defib annual inspection)	£ 58.80
B	Clerks wages - July	£678.80
C	HMRC Clerks Tax – item approved on 2 nd July 2018 but not advertised on the agenda	£ 63.40
D	Simone Harris Cemetery Grass cutting 4 th & 18 th June– item approved on 2 nd July 2018 but not advertised on the agenda	£170.00
E	Hawkesbury Upton Methodist Church Room Hire 11 th	£ 35.00

	and 26 th June	
F	National CLT Network CIO Community Land Trust Membership (payment approved although not advertised on the agenda see page 1119)	£ 49.00

12 Record any Data Breaches from 2/7-16/7/18

No breaches to record

13 Date of the next Parish Council meeting will be held on Monday 3rd September 2018 in the Upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm