

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 5th January 2015 at 7:30pm
in the upstairs meeting room, Hawkesbury Parish Hall

You are hereby summoned to attend

To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
 - 1st December 2014
- 5 **To update Councillors of previous actions** – Parish Clerk
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only** – Cllr Hope
- 8 **8.1 Planning Applications to be discussed**

PK14/4832/CL E	Barnside Cottage Newhouse Farm Lane Hawkesbury	Application for Certificate of Lawfulness for existing use as residential dwelling without compliance with agricultural occupancy condition 02 attached to planning permission P85/1542
PK14/4823/F	Ivy Cottage Inglestone common	Erection of first floor side extension to provide additional living accommodation.

	Inglestone common	to provide additional living accommodation.
--	----------------------	--

8.2 Advise Councillors of withdrawn planning applications

PK14/3502/F	The Old Bakery Park Street	Demolition of existing outbuilding to facilitate erection of outbuilding (retrospective)
--------------------	---------------------------------------	--

9 **Proposed changes to “Sort It Centres” to discuss and respond to the Consultation (26th November 2014 closes 14th February 2015)-Councillor’s please read the consultation papers prior to the meeting.**

10 **Parish Councillors to discuss 2015/16 precept**

- **Localism Grass cutting charges SGC 2015/16 £368.76 based on a three year contract only**
- **Calculate the precept**
- **Consider costs relating to a Housing/needs survey**

11 **To discuss and complete the survey at the meeting in respect of Help to influence the development of Self-Care services in South Gloucestershire-closing date 7th January 2015**

12 **Reminder to Councillors-the Launch of South Gloucestershire Dementia Action Alliance – Monday 12th January 2015-9.30-1.30pm**

13 **Finance**

13.1 Bank Reconciliation as of 31st December 2014 to be checked and approved by a Councillor

13.2 Payments to be agreed and Cheques signed

A Clerks Wages – December

B Parish Clerks – Expenses Nov figure not £ 44.67
advertised on 1/12/14 agenda-although
payment was agreed

C CRK Garden Manicures 7/10/14-payment £ 81.77
agreed on 1st December 14 but not
advertised on the agenda

D Christmas lights – Star figure no £ 35.00
advertised on 1/12/14 agenda –although
payment was agreed

14. **Urgent Correspondence**

23/12/14 CPRE Avonside director@cpreavonside.org.uk Can be emailed to Councillors

23/12/14 Briefing note - Results of Citizens panel survey, Sept/Oct 2014Merlin Housing Community Investment Budget – grants closes March 2015-can be emailed to Councillors

22/12/14 Advise Councillors of the S137 expenditure for 2015-16 has increased to £7.36 per electorate

19/12/14 Notify Councillors of the Environment Forum Meeting Invite-21st

increased to £7.36 per electorate

19/12/14 Notify Councillors of the Environment Forum Meeting Invite-21st
January 2015 7-9pm at The Greenfield Centre, Park Avenue,
Winterbourne, BS36 1NJ-Advise clerk if you wish to attend

15 Allotments – Councillors to discuss

- **Deposits-where this money should be held for audit purposes**
- **Additional Water Trough for the allotments-update**

**16 To discuss nominations for the Chair’s Community Heroes Awards 2015 –
closing date 9th January 2015 additional information required**

**17 Councillors to review the new Transparency Code for smaller authorities
turnover not exceeding £25,000**

**18 To update Councillors on the streetlight not working on the junction of
Sandpits Lane and France Lane**

**19 Cllr Winbow and Cllr Ruthven to update the Parish Council on this year’s
Risk assessment**

20 Land opposite the Somerset Monument-clerk to update the Parish Council

**21 Councillors to prepare questions for Monday 19th January 2015 housing
needs survey meeting with South Gloucestershire Council.**

**22 Date of the next Parish Council meeting will be held on Monday 2nd
February 2015 in the upstairs meeting room at Hawkesbury Parish Hall at
7.30pm.**

Signed

Mrs Hazel Jones
Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
Hawkesbury Parish Clerk Tel- 01454 238074

Date 29th December 2014 e-mail- parish council@hawkesburyupton.com