

# Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting  
Held on Monday 16<sup>th</sup> September 2019 at 7.30pm  
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

**Present:**

Cllr Harding (Chair), Cllr White, Cllr Stephens, Cllr Hope, Cllr Musty and H Jones (Parish Clerk)

**Apologies**

Cllr Powell, Cllr Wareham, Cllr Turner and Cllr Ruthven

**Public Participation**

None

- Action
- 1 To take apologies for absence**  
Cllr Powell, Cllr Wareham, Cllr Turner and Cllr Ruthven
  - 2 To record declaration of interest from members in any item to be discussed.**  
None
  - 3 Public Participation**  
None
  - 4 Councillors items – information only**
    - 4.1 Temporary Fencing-Cllr Stephens**  
*South Gloucestershire Council has erected a temporary fence across the “neck” between Inglestone and Assley commons following vehicle tracks being found on the land and also to stop the cattle; a resident from the Commons has approached the Parish Council to see when this will be removed? – Cllr Harding will speak to the Commons Management representative at SGC and report back to the PC.* **Cllr Harding**
    - 4.2 Sign post at the junction of Hillsley Road – Cold Change Hill-Road-Cllr Stephens**  
*This particular sign cannot be seen by drivers due to the overgrown hedges; the sign is also rotten and needs replacing. Visitors to the area are approaching locals for directions – a request from a local resident has asked for a new sign-Clerk will email SGC to cut back the hedge and install a new sign.* **Parish Clerk**

#### **4.3 Thistles on the Common-Cllr Stephens**

*It has been brought to Cllr Stephens attention that the thistles have been cut (and only in parts) at the wrong time of the year therefore they have already seeded and will require extra management next year. Residents would like the PC to challenge SGC over their cutting time period-Cllr Harding will take this forward with SGC.*

**Cllr  
Harding**

#### **4.4 The Commons – Cllr Hope**

*Various emails to the WI website, History Group from SGC to look at setting up a “Friends of the Commons”/“Commons Association” to assist with the management. Not sure why these individual groups have been approached-what are SGC objectives? Why had the PC not been approached? -Cllr Harding will take this forward*

**Cllr  
Harding**

#### **4.5 The Pool-Cllr Hope**

*An update on what is happening with the Pool has been requested via email, Cllr Hope has notified various interested parties to arrange a meeting with various bodies. Commitment is required to finish the work. The Cotswold Wardens should not have started the work if at the time they did not have the means/funding to remove the waste. Cllr Hope will update Councillors in due course. **This was noted***

#### **4.6 Allotment meeting-Cllr Harding**

*On 2<sup>nd</sup> September, Councillors agreed to hold a meeting to discuss various items including the contract. No date or venue was mentioned-Councillors agreed 21<sup>st</sup> October 2019 in the upstairs meeting room at 6.30pm-invitations to be sent out to all allotment holders.*

**Parish  
Clerk**

### **5 Planning application received from South Gloucestershire Council – to be considered by Councillors**

<b>P19/11883/F</b>	Upton Magna 48 France Lane Hawkesbury Upton	Demolition of existing conservatory. Erection of a single storey rear extension and single storey front extension to provide additional living accommodation and bike store. Construction of raised terrace (Amendment to previously approved scheme PK18/2877/F)	<b>Object to the Planning Application due to the size and scale of the development and the impact this would have on neighbours' amenities</b>
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### **6 Adopted Phone Kiosk on the Commons – Councillors to approve the purchase of frames and fittings for the replacement panels**

*At the previous Parish Council meeting 2/9/19, Councillors had been advised that the volunteers have requested the purchase of frames and fittings for the phone kiosk.*

The Parish Council agreed £100. However, since that meeting Cllr Stephens has been speaking to the volunteers and it would appear that the units are damaged and they would like to do a good job in restoring the kiosk. It would appear the roof has not been painted. Councillors approved the additional funding although it was agreed that this would be the final funding to conclude the project. The Clerk will order the replacement items, but before this is done Cllr Stephens will check if more paint is required for the roof.

**Cllr  
Stephens  
Parish  
Clerk**

Cllr Stephens to take this forward and then report back to the clerk.

**7 Bank Reconciliation as of 30<sup>th</sup> August 2019 to be checked and approved by a Councillor.**

This item will be actioned on 7<sup>th</sup> October meeting-**this was noted**

**Items not on the 2/9/19 agenda, but will be advertised on 7/10/19 agenda-Three payments approved and cheques signed in accordance with the bank mandate-proposed by Cllr Hope second by Cllr Harding.**

A	PKF Littlejohn LLP-External Auditors	£240.00
B	Clerks September Wages	£790.09
	HMRC	£120.72

**The following email has been received from Tim Bevan – Gloucestershire Wildlife Trust**

*Thank you for the notification. I will need permission from the council to put up a notice about the consultation on your notice board with relevant supporting documents. My other main purpose for contacting you was to make sure there will be no objections as there is a considerable cost to the Trust in carrying out this commons exchange.*

- **Permission to put up a Notice about the consultation on the Noticeboard** this was approved on 1<sup>st</sup> July 2019-response sent to TB today
- **From the 1<sup>st</sup> July 2019 presentation from GWT, the Parish Council has no objection to the proposal put forward.**

**Parish  
Clerk**

**8 Date of the next Parish Council meeting will be held on Monday 7<sup>th</sup> October 2019 in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

**Minutes approved by  
7<sup>th</sup> October 2019**