

Hawkesbury Parish Council



Notice is hereby given that the Meeting of

Hawkesbury Parish Council

will take place on Monday 4th December 2017 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Councillors to approve the following minutes**
 - **6th November 2017**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Hope**
- 8 **Cemetery update**
- 9 **Adopted phone box on Inglestone Common – Councillors to discuss their plans for the phone box**
- 10 **Mark Steeds-Beaufort Arms-to discuss the benefits of local businesses**

11 **11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

PK17/5015/F	Southview Back Street Hawkesbury Upton	Erection of a first floor side extension to form additional living accommodation. Erection of front porch.
PK17/5082/F	Garden Land North East Of Thatch Cottage Well Lane Little Badminton	Erection of 2 no. greenhouses

11.2 To Note Planning Decisions – information only

PK17/4566/F	3 Sandpits Lane Hawkesbury Upton	Erection of single storey side extension to include alteration to existing rear extension roofline to form additional living accommodation	Approve with conditions
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12 **Finance**

12.1 Bank Reconciliation as of 30th November 2017 to be checked and approved by a Councillor

12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A	LexisNexis – Arnold Baker Local Administration 10ED	£ 64.80
B	Parish Clerks Wages-November	£ 697.60
C	Parish Clerks Expenses – November	£1111.18
D	National Insurance payment HMRC Nov/Dec/Jan	£ 15.48
E	Shaun Lane – Electrical Test-Christmas tree	£ 40.00
F	Green Space Grass Cutting Recreational Field	
G	Green Space Grass Cutting The Plain	

12.3 Expenditure update as of 30th November 2017-Parish Clerk

13 **Reminder to all Councillors of the Hall Committee Meeting 11th December 2017**

14 **Development in Hawkesbury update-Cllr Wareham**

15 **Gateway Project-update-Cllr Hope**

- 16 **Final arrangements for Christmas Light switch on 9th December 2017-
run through check list-All Councillors**
- 17 **Allotments update-Parish Clerk**
- 18 **Community library update - Cllr Hope**
- 19 **Have your say on the council budget and savings plan for 2018/2019**
*Please may all Councillors read the necessary paperwork prior to the
meeting*
- 20 **Have your say on an Ageing Better Plan for South Gloucestershire 11th
October 2017 - 12th January 2018** *Please may all Councillors read the
necessary paperwork prior to the meeting*
- 21 **Cemetery Grass Cutting specification-Councillors to review and adopt
the new specification**
- 22 **Community Voice Method-Cllr Ruthven to provide a short presentation
to highlight the advantages of this method**
- 23 **Precept for 2018/19-Councillors discuss the precept in preparation for
finalising the precept at the full Council meeting in January meeting**
- 24 **Policies, Sites and Places Plan – Adoption** *Please may all Councillors
read the necessary paperwork prior to the meeting*
- 25 **Highfields hedge update-Cllr Harding**
- 26 **New Playground planning application to be discussed by Councillors-
Cllr Hope**
- 27 **Adoption of the Parish Council's updated Standing Orders** *Please may
all Councillors read the necessary paperwork prior to the meeting*
- 28 **Date of the next Parish Council meeting will be held on Monday 8th
January 2018 in the Methodist Hall, Back Street, Hawkesbury Upton at
7.30pm**

Signed

Mrs Hazel Jones

Hawkesbury Parish Clerk

Date 28th November 2017