

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 20th March 2017 at 7.30pm
In the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton**

Present:

Cllr Cox (Chair), Cllr Higgs, Cllr Harding, Cllr Hope, and H Jones (Parish Clerk)

Apologies

Cllr Musty Cllr Bleaken, Cllr Winbow, Cllr Wareham and Cllr Ruthven

Public Participation

None

Action

- 1 To Take apologies for absence**
Cllr Musty Cllr Bleaken, Cllr Winbow, Cllr Wareham and Cllr Ruthven
- 2 To record declaration of interest from members in any item to be discussed**
None
- 3 To adjourn to allow Public Participation**
None
- 4 4.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-**

PK17/0768/F	Corner House The Plain Hawkesbury Upton	Erection of a first floor side extension to provide additional accommodation. Installation of a rear dormer	No objection. <i>Item 10 of the application form- The Parish Council understands the extension can be seen from the road, pavement and it looks out</i>
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			<i>on the Plain</i>
PK17/0579/LB	1 Dunkirk Cottages Tetbury Road Hawkesbury Upton	Retention of rear dormer window to form additional living accommodation	No Objection
PK17/0578/F	1 Dunkirk Cottages Tetbury Road Hawkesbury Upton	Change of use of land from agricultural to residential. Alteration to parking area and access. Erection of rear dormer window to provide additional living accommodation (Retrospective)	No Objection

4.2 Planning Decisions received from South Gloucestershire Council

PK17/0534/TCA	Bramblings 28 Back Street Hawkesbury Upton	Works to 1no. apple tree to reduce to previous cuts and three spur prune. Tree situated in the Hawkesbury Upton Conservation area	No Objection
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5 Councillors to set a date for this year's Annual Assembly –

- **Discuss Speakers-** As previously discussed Cllr Hope to ask Hawkesbury Stores - Jane Shepley if they could provide an update on their progress. No update from Cllr Ruthven with his speaker. Confirmation has been received "Emergency Planning" South Gloucestershire Council can attend.
- **Set Date-25th April 2017 approved at the last meeting**
- **Venue-The Methodist Hall has been booked**
- **Advertise the event-Clerk to contact the Gazette**

6 Payments to be agreed and cheques signed

A	South Gloucestershire Council Localism Q4	£110.92
B	Clerks additional Hours-approved on 6th March 2017	£354.38
C	Datacenta-.gov.uk email addresses – item not	£ 60.00

	noted on the agenda-Councillors approved payment	
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Resolved Cllr Higgs proposed payment, second by Cllr Hope-all in favour

6.2 Councillors to discuss and approve the purchase of an up to date Charles Arnold Bakers Book-10th Edition (Local Council Administration)-Clerk holds the 7th Edition

This was discussed in full-to purchase through SLCC as a member £73.60. Councillors asked for the Clerk to check with ALCA if there are many big changes from the 7th Edition before a decision is made. **This was noted**

Parish Clerk

7 Development in Hawkesbury – meeting – Cllr Musty/Cllr Hope-Councillors to approve the structure for this meeting – set by the Sub-committee

Cllr Hope updated the Parish Council following the sub-committees meeting; Cllr Hope is in the process of trying to ask speakers to attend. Dick Whittington has agreed to speak he has had experience with Parish Plans. Cllr Wareham had received no feedback from the circulated plan.

Leaflet to be designed, printed and delivered throughout the village advertising the meeting on 4th April 2017 at 7.30pm in the Methodist Hall. A request was made for help on the evening to set up the room. Sub-committee will meet again and update the Parish Council on 3rd April 2017-**this was noted**

8 The Plain and Village Pound grass cutting-Councillors to discuss the way forward for this year’s grass cutting

This was discussed in full and it was proposed by Cllr Higgs *“the current contractor continues the contract for 2017, but Councillors to agree the uplift at the next Parish Council meeting, this was second by Cllr Harding-all in favour-resolved - the Clerk to update the contractor and ask for written confirmation of this year’s uplift.*

Parish Clerk

9 Date of the next Parish Council meeting will be held on Monday 3rd April 2017 in the Upstairs Meeting Room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton at 7.30pm

Minutes Approved and signed as a true record.....3rd April 2017