

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of

## ***Hawkesbury Parish Council***

will take place on Monday 5<sup>th</sup> November 2018 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

### **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Councillors to approve the following minutes**
  - **1<sup>st</sup> and 15<sup>th</sup> October 2018**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Hope**
- 8 **Adopted phone box on Inglestone Common update – Cllr Stephens**
  - **Light bulb**
  - **Restoration/repairs**
- 9 **Trees situated on the righthand side of the road from Sandpits**

**Lane/Highfields Lane-Cllr Higgs**

10 **Gateway Project update – Cllr Hope**

11 **11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

<b>PK18/4661/F</b>	23 Sandpits Lane Hawkesbury Upton	Erection of rear conservatory
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**11.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only**

<b>PK18/2929/F</b>	Wood Cottage Chase Lane Inglestone Common	Erection of single storey rear extension to form garden room	<b>Approve with conditions</b>
<b>PK18/4234/TC A</b>	Hillbert The Plain Hawkesbury Upton	Works to fell 2 no. Ash trees situated within the Hawkesbury Upton Conservation Area	<b>No Objection</b>

12 **Finance**

**12.1 Bank Reconciliation as of 30<sup>th</sup> September 2018 to be checked and approved by a Councillor**

**12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate**

<b>A</b>	Parish Clerks Expenses – October	£ 35.80
<b>B</b>	The Royal British Legion Poppy Appeal	£ 35.00
<b>C</b>	Parish Clerk Wages – October-agenda item for 15 <sup>th</sup> October but no signatories at the meeting	£720.23

**12.3 Up to date expenditure as of 30<sup>th</sup> September 2018**

13 **Cemetery extension update-Cllr Harding**

14 **Record any Data Breaches from 15/10-5/11/18, update on emails**

15 **Christmas Light switch on update**

16 **Allotments-to consider a sub-committee to discuss the following Cllr Higgs**

- **Condition of the allotments**
- **Trees and bushes**
- **Sheds**
- **Plot 19**

- 17 **Walking of Footpaths update – Cllr Higgs**
- 18 **CLT-update**
- 19 **Remembrance Sunday 11<sup>th</sup> November 2018 reminder**
- 20 **Memorial Bench donated to the Parish update**
- 21 **Additional bench to mark the end of WW1 (100 years)-** Councillor's to discuss the purchase of an additional bench to be placed on The Plain
- 22 **Land opposite the Somerset Monument update-licence**
- 23 **The Pond clearing-Cllr Hope**
- 24 **Council Budget and Savings Programme for 2019 – 2020 consultation- 15<sup>th</sup> October – 31<sup>st</sup> December 2018** *All Councillors-please ensure you read the consultation details prior to the meeting*
- 25 **CPRE Avonside Branch AGM 24<sup>th</sup> November 2018, at Cossham Hall, Chapel Street, Thornbury at 11am.**
- 26 **Community library – Cllr Hope**
- 27 **Garden Club offer to purchase a bench for the cemetery -** *Councillors to discuss the offer and memorial benches*
- 28 **Budget and Precept for 2019/20-Councillors to discuss the preparation of setting both the budget and precept at the December or/January meeting**
- 29 **France Lane Hawkesbury Upton temporary road closure-information only**
- 30 **Date of the next Parish Council meeting will be held on Monday 3<sup>rd</sup> December 2018 in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....

Mrs Hazel Jones  
Hawkesbury Parish Clerk  
Date 29<sup>th</sup> October 2018