

# Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting  
Held on Monday 17<sup>th</sup> December 2018 at 7.30pm  
In the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton**

**Present:**

Cllr Harding (Chair), Cllr Higgs, Cllr Stephens, Cllr Turner, Cllr Hope, Cllr Wareham and H Jones (Parish Clerk)

**Apologies**

Cllr Musty, Cllr Powell and Cllr Ruthven

**Public Participation**

None

Action

*A request was made by the Chair to ensure all phones are turned off before the meeting commences.*

**1 To Take apologies for absence**  
Cllr Musty, Cllr Powell and Cllr Ruthven

**2 To record declaration of interest from members in any item to be discussed**  
Cllr Hope-5.3 To note withdrawal of planning application-The Barn

**3 To adjourn to allow Public Participation**  
None

**4 Councillors items-information only**  
**4.1 Annual Christmas Light Switch on - Cllr Hope**

Thank you for the Clerk and Councillors for attending Saturday's event, despite the bad weather. In addition a big thank you to everyone for the donation of mulled wine, mince pies and for the Fox and Beaufort for their support. Clerk to send notes to everyone. Apologies from Cllr Higgs for not being able to attend the event.

A reminder 6<sup>th</sup> January 2019 to remove the tree and decorations. **This was noted**

**4.2 SGC 5-year land supply of houses-Cllr Hope**

Good news SGC have reached their requirements for housing under the 5-year land supply, although this has not come through the official channels, a briefing will take place in the new year. **This was noted**

**4.3 Storage unit for the Parish Council to be considered-Cllr Higgs**

A request was made to the Parish Council to consider purchasing a metal unit to store Christmas decorations, cones, sign posts and much more. Agenda item for February. **To be actioned**

**4.4 Cemetery Wall update-Cllr Harding**

Repairs to the damaged cemetery wall has been completed, PC are just awaiting for the invoice before settling the PC's contribution.

**4.5 Christmas Light Switch on-Cllr Harding**

Cllr Harding wanted to echo his thanks to the Clerk for her hard work. The Parish Council will need to source new Christmas lights following the Star Lights not working this year. Agenda item for September 2019. In addition, Cllr Musty said he got a small electric shock from the box, this will also need replacing. **This was noted**

**5 5.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-**

<b>PK18/5101/TC A</b>	The Cottage The Plain Hawkesbury Upton	Works to crown reduce 1 no. Yew tree to leave a height of 10.2m and radial spread of 7.8, situated within the Hawkesbury Upton Conservation Area.	<b>No Objection</b>
<b>PT18/5514/PN A</b>	The Pips Orange End Inglestone Common	Prior notification of the intention to erect 1 no. agricultural building for the storage of farm machinery and fodder	<b>No Objection</b>

**5.2 To Note New Planning Decisions made by South Gloucestershire Council -full details of their decision can be found on SGC's website – information only**

None

**5.3 To Note withdrawn Planning Applications**

<b>PK18/4476/F</b>	Barn Between Home Farm and Pool Farmhouse High Street Hawkesbury	Conversion of existing barn to 1no. attached dwelling with access, parking	<b>Withdrawn</b>
--------------------	--	--	------------------

	Upton	and associated works.	
--	-------	-----------------------	--

**6 Record any Data Breaches from 3/12-17/12/18**

No Data Breaches to be recorded

**7 Payments to be agreed and Cheques signed in accordance with the bank mandate**

<b>A</b>	<b>e-mango Annual Service Charge 11/11/18-10/11/19</b> -payment approved on 5/11/18 but not advertised on the agenda	<b>£460.80</b>
<b>B</b>	<b>Clerks Wages December HMRC Tax and NI</b> <i>Figures not advertised on the agenda, see 7/1/19 agenda</i>	<b>£720.43</b> <b>£145.22</b>
<b>C</b>	<b>South Gloucestershire Council Localism Grass cutting Oct/Nov and December</b>	<b>£183.10</b>
<b>D</b>	<b>Green Space Grass Cutting-Recreational Field and Skate Park 2018 season</b>	<b>£2423.52</b>
<b>E</b>	<b>Green Space Grass Cutting-The Plain 2018 season</b>	<b>£500.00</b>

**7.2 Bank Reconciliation as of 30<sup>th</sup> November 2018 to be checked and approved by a Councillor**

Cllr Higgs Checked the bank reconciliation – no comments made

**8 Joint Spatial Plan consultation closing date 7<sup>th</sup> January 2018.**

This was discussed in full it was agreed for the clerk to send a response on behalf of the Parish Council with the following comments;

- It was felt the information within the report was a detailed technical document and at times difficult to read
- New houses being built in rural areas without the infrastructure being considered and put in place prior to any development, as a result this causes difficulties with existing roads being saturated,
- Scheduled bus services don't run regularly - Trains stations do not have sufficient parking facilities, local parking for travellers being removed under restricted time constraints
- concerns over the removal of Green Belt protection. Brown Field sites should be preferred
- Concerns regarding Southmead hospital and lack of rural/GP surgeries are not set up for the influx of residents.

**9 Consultation on Public Space Protection Order (Dog Fouling) Closing date 11<sup>th</sup> January 2019**

Councillors discussed this in full and the following wording was agreed to be sent to

SGC;

Hawkesbury Parish Council appreciates and supports the order but feel SGC should be mindful that it will be a waste of time on the Commons, but will be useful if applied in hot spot/problem areas.

**10 Bench for the Cemetery-£500 donated by the Gardening club**

- **Thank you for the donation**
- **Research new bench volunteer**

Cllr Harding spoke to one of the Garden Representative regarding the donation of the money for a new bench. Cllr Harding put to the Parish Council to write to the Gardening Club to thank them for their donation of £500, once the money is received the Parish Council will carry out some research to find a suitable bench and purchase it. It was put to Councillors if any additional funds are required will the Parish Council pay the balance- all in favour, maximum price for the bench £600.

**Parish  
Clerk**

**11 Community Land Trust funding application**

An email from the steering Group mentioned it looks like there may be funding available in the first quarter of 2019. This was noted

**12 Have your say on the Council Budget and Savings Programme for 2019 – 2020 consultation – closing date 31<sup>st</sup> December 2018**

This was discussed in full and Cllr Higgs proposed not comment to this consultation-all in favour

**13 Notice of Review 2018 schedule of proposed Polling Districts**

SGC is required to carry out regular reviews of its polling districts and polling stations to ensure that all electors in the South Gloucestershire Council area. Hawkesbury parish has a polling station. **No comment**

**14 Date of the next Parish Council meeting will be held on Monday 7<sup>th</sup> January 2019 in the Upstairs Meeting Room, Hawkesbury Village Hall, High Street at 7.30pm**

**Minutes Approved and signed as a true record.....7<sup>th</sup> January 2018**