

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 15th October 2018 at 7.30pm
In the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton**

Present:

Cllr Ruthven (Chair), Cllr Higgs, Cllr Powell, Cllr Musty, Cllr Stephens, Cllr Turner and H Jones (Parish Clerk)

Apologies

Cllr Harding, Cllr Hope and Cllr Wareham

Public Participation

11 Parishioners and Lone Star representative attended the meeting

Action

- 1 To Take apologies for absence**
Cllr Harding, Cllr Hope and Cllr Wareham
- 2 To record declaration of interest from members in any item to be discussed**
Cllr Higgs Planning application PK18/4272/F-neighbour
- 3 To adjourn to allow Public Participation**
None

Cllr Ruthven put to the Parish Council to see if item 5.1 could be bought forward-all in favour

- 5 5.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-**

PK18/4272/F	The Bakers High Street Hawkesbury Upton	Removal of stone chimney and installation of flue pipe. Erection of a	See below
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		garden studio	
<p>No Objection to the removal of the chimney and installation of flue pipe</p> <p>With regards to the erection of the garden shed, councillors support the application but are concerned about the height of the shed, if this could be reduced. Councillors would like to ensure construction materials of the shed will fit within the conservation area.</p>			
<p>Clr Musty left the meeting</p>			
PK18/4271/LB	The Bakers High Street Hawkesbury Upton	Removal of stone chimney and installation of flue pipe.	No Objection to the removal of the chimney and installation of flue pipe
PK18/4477/LB	Barn Between Home Farm and Pool Farmhouse High Street Hawkesbury Upton	Conversion of existing barn to 1no. attached dwelling with access, parking and associated works	See below
<p>In principle the Parish Council supports the application however, they have raised concerns as this falls within the vicinity of an ancient historic landmark "The Drovers Pool" and would like the following to be considered</p> <ul style="list-style-type: none"> • This development will be out of keeping with the existing area particularly with regard to the paved frontage • Concerns regarding whether the parking outside the development is public land and Councillors believe other vehicles have been discouraged to park on the verge. • There are no other paved parking areas within the vicinity and this will result in the loss of the verge and set a precedent. • Although the development is for a one bed property, there could be at least 2 cars that will require parking and this is situated on a narrow single-track road • The plans do not show any facility to store the number of waste/recycling bins 			
PK18/4476/F and PK18/4477/LB	Barn Between Home Farm and Pool Farmhouse High Street Hawkesbury Upton	Conversion of existing barn to 1no. attached dwelling with access, parking and associated works	See below
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- This development will be out of keeping with the existing area particularly with regard to the paved frontage
- Concerns regarding whether the parking outside the development is public land and Councillors believe other vehicles have been discouraged to park on the verge.
- There are no other paved parking areas within the vicinity and this will result in the loss of the verge and set a precedent.
- Although the development is for a one bed property, there could be at least 2 cars that will require parking and this is situated on a narrow single-track road
- The plans do not show any facility to store the number of waste/recycling bins

4 Councillors Items

4.1 Hall Committee Meeting-Cllr Powell

Cllr Powell raised the issue regarding the Gentleman’s toilet light problem following last week’s PC meeting, when councillors were leaving the building the light kept turning on: they are looking into this. As for the skate park issues they confirmed this was ongoing. The Parish Council will receive a copy of their minutes in due course.

4.2 Phone Kiosk light has stopped working again-Cllr Stephens

Thank you for fixing the light, however, it has gone out again and not working. Due to the safety issue, to contact BT to see if they can resolve the issue.

4.3 Allotments – Cllr Higgs

The shed that is leaning 45 degrees is stable, would like to suggest a PC sub-committee is set up to review the situation on the allotments. Agenda item for November

4.4 Sandpits Lane – Highfields Trees on the righthand side-Cllr Higgs

Request this is put on the next agenda for next month to ensure work is carried out on the overgrown trees

4.5 Highfields Road condition-Cllr Higgs

Cllr Higgs has been approached by a parishioner regarding the condition of the above road. It has not been resurfaced since it was originally laid. Tyres are being worn due to areas of the road being worn down leaving a lip that are catching the tyres, due to this it has become a trip hazard to pedestrians and a danger to cyclists. A request this road is resurfaced.

5 5.2 Notification from South Gloucestershire Council regarding a Withdrawn planning application

PK18/3583/LB	Barn Between Home Farm and Pool Farmhouse High Street Hawkesbury	External alterations to dismantle areas of falling masonry and timber work	Withdrawn
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	Upton	to make site safe prior to works commencing	
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5.3 Planning decisions made by South Gloucestershire Council-information only

PK18/3183/TCA	Glebe Cottage The Barton Hawkesbury Upton	Works to trees as per the applicants proposed schedule of works (section 5 of the application form) submitted to South Gloucestershire Council on 3/9/18 Trees located with the Hawkesbury Upton Conservation Area.	NO Objection
PK18/2929/F	Wood Cottage Chase Lane Inglestone Common	Erection of single storey rear extension to form garden room	Approve with conditions

6 Payments to be agreed and cheques signed in accordance with the bank mandate

A	Clerks Wages-October	£720.43
B	Simon Harris Cemetery Grass Cutting 17 th September 18. Payment approve on 1/10/18 but not advertised on the agenda	£ 85.00
C	Campaign to Protect Rural England membership. Payment approve on 1/10/18 but not advertised on the agenda	£ 36.00
D	Clerks Expenses September – advertised on 1/10/18 agenda but figure no recorded	£ 28.70

7 Record any Data Breaches from 1/10/18-15/10/18

No Data Breaches to be recorded

8 To reduce 7 yew trees and remove 1no. Holly Tree-works to be carried out in the Cemetery of St Mary's Church. From the tenders received; Councillors to review and appoint a contractor to carry this work out before 31st December 18.

3 tenders received, the details were given to Councillors to review at the meeting. Cllr Higgs proposed M & G Countryside was given the work, this was second by Cllr Stephens-all in favour. Clerk to write to the unsuccessful contractors and thanked them for taking the time to tender and also write to M&G offering them the contract.

Parish Clerk

Additional item-information only

An Email has been received regarding concerns of a Yew Tree in the Church Yard. As this specific tree is located in the Closed Church Yard, Cllr Hope will refer the matter to SGC. **This was noted**

9 Date of the next Parish Council meeting will be held on Monday 5th November 2018 in the Upstairs Meeting Room, Hawkesbury Village Hall, High Street at 7.30pm

Minutes Approved and signed as a true record.....5th November 2018

DRAFT