

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
 will take place on Monday 16th November 2015 at 7:30pm
 in the upstairs meeting room at the Village Hall, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public are welcome to attend

Present

- 1 To take apologies for absence
- 2 To record declaration of interest from members in any item to be discussed
- 3 To adjourn to allow public participation
- 4 Councillor's items-information only
- 5 **5.1. Planning applications to be discussed**

| | | |
|----------------------|---|---|
| PK15/4681/CLP | Barn At The Firs France Lane Hawkesbury Upton | Application for Certificate of Lawfulness for the proposed change of use of barn to annexe ancillary to main dwelling |
|----------------------|---|---|

5.2 Planning Decisions received from South Gloucestershire Council

| | | | |
|--------------------|--|---|--------------------------------|
| PK15/3896/F | Barnside Cottage Hawkesbury Common | Erection of two storey side extension to form additional living accommodation | Approve with Conditions |
|--------------------|--|---|--------------------------------|

6 Finance

6.1 Payments to be agreed

| | | |
|----------|--|----------------|
| A | Parish Clerks Wages-November | |
| B | CRK Garden Manicules-Cemetery Grass cutting | £ 81.77 |

| | | |
|----------|---|----------------|
| A | Parish Clerks Wages-November | |
| B | CRK Garden Manicures-Cemetery Grass cutting | £ 81.77 |
| C | Justhost.com hawkesburyupton.com – payment approved on 2nd November 2015 but not advertised on the agenda | £100.65 |
| D | The Poppy Appeal-payment approved on 2nd November 2015 but not advertised on the agenda. | £ 30.00 |
| E | CPRE membership renewal-payment approved on 2nd November but not advertised on the agenda | £ 36.00 |

7 **Consultation – Councillors to respond to the review of Community Safety and Anti-Social Behaviour Team 2015 – closing date 24th December 2015- please may all Councillors read the consultation paper work prior to the meeting**

8 **Housing Needs Survey-Councillors to;**

- **Prepare for the public consultation on Sunday 29th November 2015 and Wednesday 2nd December.**
- **Raise any concerns regarding the distribution of the survey-distribute questionnaires (if they have arrived in time for meeting)**

9 **Parish Councillor Vacancy by Co-option – vacancy deadline 15/11/15-To discuss the way forward**

10 **Christmas tree decorations- to update Councillors**

11 **Website-Clerk and Cllr Ruthven to update to the Parish Council**

12 **Date of the next Parish Council meeting will be held on Monday 7th December 2015 in the upstairs meeting room at the Village Hall Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones

Parish Clerk

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ

Dated

Tel- 01454 238074

9th November 2015

e-mail- parish council@ hawkesburyupton.com