

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 19th October 2015 at 7.30pm
In the upstairs meeting room, Village Hall Hawkesbury Upton**

Present:

Cllr Robinson (Chair), Cllr Hope, Cllr Higgs, Cllr S Bleaken and H Jones (Parish Clerk)

Apologies

Cllr Ruthven, Cllr Musty, Cllr Cox and Cllr Winbow

Public Participation

None

Action

- 1 To Take apologies for absence**
Cllr Ruthven, Cllr Musty, Cllr Cox and Cllr Winbow
- 2 To record declaration of interest from members in any item to be discussed**
Planning Application-Elizabethan Cottage – Cllr Higgs (Neighbour)
- 3 To adjourn to allow public participation**
None
- 4 Councillor’s items-information only**
 - 4.1 Cardboard and Food waste collection-Cllr Hope
High Street collections have been missed on the High Street today this may be as a result of the road works in the village-Clerk to email Streetcare requesting collection.
This was noted
- 5 5.1 Planning application to be discussed**
Cllr Higgs declared an interest as his property shares a boundary to Elizabethan Cottage. Cllr Higgs remained in the room during the Councillors debate and was invited to comment but not permitted to vote.

Parish Clerk

PK15/4042/F	Elizabethan Cottage High Street Hawkesbury Upton	Demolition of existing garage and workshop. Erection of replacement	No Objection
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		garage and work shop to include metal flue	
PK15/4347/CLE	New Bungalow Orange End Inglestone Common	Application for Certificate of Lawfulness for existing use as residential dwelling without compliance with agricultural occupancy condition (2) attached to planning permission P1260	The Parish Council have no comment

6 Finance

6.1 Payments to be agreed

A	Parish Clerks Wages – October	
B	CRK Garden Manicures – Cemetery Grass cutting – payment approved on 5/10/15 but not advertised on the agenda	

Resolved by Cllr Robinson proposing the payment, second by Cllr Higgs.

7 Local Planning application consultation-Councillors to discuss the proposed changes to South Gloucestershire Council's (SGC) Local Planning application.

This item was discussed in full and **resolved by the following wording being agreed to respond to SGC "The Parish Council Support's the consultation"**.

8 Housing Needs survey – Councillors to;

- **Review version 4 of the questionnaire and make any amendments**
Clerk received version 5 from SGC-slight amendment made
- **To approve any additional questions to the survey**
Resolved (see above)
- **To consider a possible change with the "Go Live" date**
Go live date moved to w/c 16th November 2015 to deliver questionnaires. Concerns raised but resolved by the Parish Council agreeing to deliver the questionnaires during that week.

In addition the Parish News has been amended slightly to update parishioners the surveys will be received soon. Awaiting confirmation on the booking of rooms for the public consultations-the Parish Council agreed Sunday 29th November 2-4pm Methodist Hall and Wednesday 2nd December in the Village Hall 6.30-8pm.

9 Consultation to be discussed by the Parish Council and to complete the questionnaires;- Closing date 23rd October 2015

9.1 South Gloucestershire Council's Special Expenses System from 2016/17

Resolved by the Parish Council agreeing no change

9.2 The LCTR Support Grant to Parish and Town Councils from 2016/17-

This item was discussed in full and resolved by the parish Council agreeing no change

- 9 Date of the next Parish Council meeting will be held on Monday 2nd November 2015 in the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton at 7.30pm.**

Minutes Approved and signed as a true record.....2nd November 2015