

Hawkesbury Parish Council



Notice is hereby given that the Meeting of

Hawkesbury Parish Council

will take place on Monday 1st October 2018 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow Public Participation**
- 4 **Councillors to approve the following minutes**
 - **3rd September 2018**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Hope**
- 8 **Adopted phone box on Inglestone Common update – Cllr Stephens**
 - **Light bulb**
 - **Restoration/repairs**
- 9 **Issue re the Coombs gates being left open-Councillors to recommend**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
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item for the Parish News and placed on the Parish Council Website.

10 Gateway Project update – Cllr Hope

11 11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors

PK18/4234/TC A	Hillbert The Plain Hawkesbury Upton	Works to fell 2 no. Ash trees situated within the Hawkesbury Upton Conservation Area
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11.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of the decisions can be found on SGC's website-information only

PK18/2894/LB	Home Farm High Street Hawkesbury Upton	Replacement of 6 no. doors, 5 no. windows on front and rear elevation. Replacement of outbuilding roof.	Approve with conditions
PK18/1186/O	Land At France Lane To East Of Hawkesbury Grange Hawkesbury Upton	Erection of 8no dwellings (to include 2no affordable housing units) (Outline) with access, layout and landscaping to be determined. All other matters reserved.	Refused
PK18/1506/F	Park Cottages Park Street Hawkesbury Upton	Erection of two storey rear extension to provide additional living accommodation.	Approve with conditions

11.3 Low Planning applications for example planning applications to reduce the height of trees in the conservation area-Standing Orders 27 – Clerk to discuss the process of this specific item

12 Finance

12.1 Bank Reconciliation as of 31st August and 30th September 2018 to be checked and approved by a Councillor

12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A Parish Clerks Expenses – August amount not confirmed £ 20.00 on 3/9/18 agenda

B Simon Harris Cemetery Grass cutting 1st & 22nd August 2018 £170.00

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|---|--|---------|
| C | Parish Clerk Wages – September
HMRC Jul/Aug/Sept
NI Aug/Sept | £720.23 |
| D | South Gloucestershire Council Localism service grass cutting July/Aug/Sept | £183.10 |
| E | Hawkesbury Upton Methodist Church – CLT meeting 11/9/18 | £ 24.50 |
| F | Parish Clerks Expenses-September | £ TBC |
- 13 **Cemetery extension update-Cllr Harding**
- 14 **Record any Data Breaches from 4/9/18-1/10/18, update on emails**
- 15 **Christmas Tree-Councillors to discuss the following**
- Road Closure costs £168
 - -safety issues/road closures/marshalling the check points/mulled wine and mince pies
- 16 **Allotments update - Parish Clerk**
- Plot 14 Notice given-councillors to discuss the way forward
 - Rent - update
- 17 **Walking of Footpaths update – Cllr Higgs**
- 18 **CLT-Parish Council to consider the resolution that has been tabled, details circulated by email in preparation to the meeting- *please ensure all councillors read the details prior to the meeting***
- 19 **Volunteers required - Memorial area to be cleaned in preparation for Remembrance Sunday**
- Reminder Weeds to be removed, Swept and cleaned for 11/11/18
 - Wreath ordered
 - Donation of wreath to be agreed
- 20 **Memorial Bench update**
- 21 **Caring for the Cotswolds, the visitor giving scheme for the Cotswolds is now open to applications for projects. Councillor's to discuss if they wish to put an application forward-closing date 31st October 2018**
- 22 **Footpath adjacent to QuarryHouse update**
- 23 **The Pond clearing-Cllr Hope**
- 24 **Community Engagement Forums-next meeting Wednesday 3rd October 2018 7pm at Rangeworthy Village Hall BS37 7LZ-Reminder to Councillors**
- 25 **Date of the next Parish Council meeting will be held on Monday 5th November 2018 in the upstairs meeting room, Hawkesbury Village Hall,**

High Street, Hawkesbury Upton at 7.30pm

Signed

Mrs Hazel Jones

Hawkesbury Parish Clerk

Date 24th September 2018