

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 6th July 2015 at 7:30pm
at The Bethesda Chapel, Park Street, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public are welcome to attend

Present

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
 - 1st and 15th June 2015
- 5 **To update Councillors of previous actions – Parish Clerk**
- 6 **Councillor's items-information only**
- 7 **District Councillors report information only – Cllr Hope**
- 8 **8.1 Councillors to discuss Planning Applications received;**

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|-------------|--|---|
| PK15/2390/F | Well Cottage High Street Hawkesbury Upton | Erection of detached garage and store |
| PK15/1886/F | South Cottage Petty France Badminton | Erection of two storey extension to form additional living accommodation and internal alterations to existing staircases and insertion of new window and door to west elevation (Resubmission of application PK06/3405/F) |

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|---------------------|--------------------------------------|--|
| | | window and door to west elevation (Resubmission of application PK06/3405/F) |
| PK15/1885/LB | South Cottage Petty France Badminton | Erection of two storey extension to form additional living accommodation and internal alterations to existing staircases and insertion of new window and door to west elevation (Resubmission of application PK06/3431/LB) |

8.2 Update Councillors on Planning Decisions received from South Gloucestershire Council

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|------------------------|---|--|--------------------------------|
| PK15/1375/F | The Old Bakery Park Street Hawkesbury Upton | Erection of ancillary residential outbuilding. (Retrospective). (Resubmission of PK14/3502/F). | Approve with Conditions |
| PK15/1585/PN GR | Barn Opposite Post Box Cottage Orange End Inglestone Common | Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). (Amendment to previously approved scheme PK14/1829/PNC). | Approve with Conditions |
| PK15/1955/F | Kosy Kot France Lane Hawkesbury Upton | Construction of hardstanding and new vehicular access. | Approve with conditions |

9 Update from Cllr Musty on Glebe Land following the decisions agreed at last month's Parish Council meeting

10 "Village Speed Watch" Councillors to discuss all aspects of vehicle speeds through the village, the speed gun team and the increasing problems of on street parking – Cllr Higgs

11 To update Councillors on the Community Infrastructure Levy (CIL) in South Gloucestershire Council: The impact on Town and Parish Councils. Charging will commence 1st August 2015

12 To discuss a request received from Sita to plant a tree of remembrance for Bert Goodfield; they would like to plant it somewhere they can see it. Decision to be made on the request and where a tree could be planted

13 Finance

13.1 Bank Reconciliation as of 30th June 2015 to be checked and approved

13 Finance

13.1 Bank Reconciliation as of 30th June 2015 to be checked and approved by a Councillor

13.2 Payments to be agreed and Cheques signed

| | |
|--------------------------------------|---------|
| A Parish Clerks – Expenses June 2015 | £ |
| B Zurich Insurance | £426.10 |

To Advise Councillors the amended signatory Mandate has been fully updated as of 11th June 2015

14 14.1 To discuss the use of Hawkesbury Cemetery and Church by a filming company in the Autumn if chosen.

14.2 To report back the meeting with the tree officer at the Cemetery – Cllr Hope

15 Short presentation from Councillor's who attended the South Gloucestershire Policies Sites and Places Plan (PSP Plan): Local Green Space Designation meeting on Tuesday 30th June 15

16 To discuss “Get Active in Your Community” training

17 To report back to the Parish Council the donation to the Bethesda Chapel to cover the cost of electricity and use of their meeting room-Cllr Hope

18 Clerk to update the Parish Council on The Pensions Regulator correspondence

- Nominate contact
- Staging date 1st November 2016.
- Next Stage

19 To update on Staff Appraisal – Cllr Robinson

20 To update the Parish Council on setting up a website

21 To discuss setting up an Emergency Plan for the Parish

22 To update the Parish Council on the Allotments - Parish Clerk

23 To discuss the a housing needs survey correspondence from Tim Borthwich South Gloucestershire Council.

24 Date of the next Parish Council meeting will be held on Monday 3rd August 2015 at the Bethesda Chapel, Park Street, Hawkesbury Upton at 7.30pm.

Please note this meeting will only take place if there are planning applications or important issues to be discussed, otherwise the next meeting will be Monday 5th September 2015

Signed

Mrs Hazel Jones
Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
Hawkesbury Parish Clerk Tel- 01454 238074

Date 29th June 2015 e-mail- parish council@hawkesburyupton.com

