

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 6th March 2017 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 To take apologies for absence
- 2 To record declaration of interest from members in any item to be discussed
- 3 To adjourn to allow public participation-15minutes only
- 4 To Approve Minutes of
 - 6th and 20th February 2017
- 5 Action Points update-Parish Clerk to update Councillors
- 6 Councillor's items-information only
- 7 District Councillors report information only – Cllr Hope
- 8 **8.1 Planning application received from South Gloucestershire Council- to be considered by Councillors**

PK17/0395/F	Little Badminton Farm Well Lane Little Badminton	Erection of roof over existing silage clamps to form grain store
PK17/0732/T CA	Hawkesbury Cemetery Hawkesbury	Works to fell 3no. Lawson's Cypress trees

		(T1 - T3), 1no. Elder and English Oak saplings (T4) and crown lift 1no. Goat Willow (T5) by up to 3m. Trees situated within the Hawkesbury Village Conservation Area
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8.2 To Note Planning Decisions – information only

PK17/0096/F	New House Farm Hawkesbury Common	Erection of a two storey and single storey side and a single storey rear extension to form a residential annexe.	Approve with conditions
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8.3 Withdrawn planning application – information only

PK16/6523/F	Shakespeare House High Street Hawkesbury Upton	Erection of single storey side extension to form attached double garage	Withdrawn
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8.4 Proposed new base station installation at VF 95384 – Hawkesbury Upton, High Street, adjacent starveal Lane, Hawkesbury Upton-
Councillors to discuss the proposal emailed prior to the meeting.

9 Cemetery Grass Cutting-Councillors to discuss and appoint one of the following contractors.

- Garden Manicures
- Mike Bird

10 Allotments-Councillors to discuss and approve the following;

- Rent for 2017
- Invoices to be emailed to allotment holders

11 Finance

11.1 Bank Reconciliation as of 28th February 2017 to be checked and approved by a Councillor

11.2 Expenditure update as of 28th February 2017

11.3 Payments to be agreed and Cheques signed

A	Clerks Wages-February standing order/cheque	£549.90
B	Clerks Expenses-February	£ 31.00
C	Water Business - Allotments (BWBS)	£ 31.19
D	Water Business – Cemetery (BWBS)	£ 23.04
E	Colour Printer/scanner/copier	£199.38

F Colour cartridges x 4

£229.70

- 12 **Car Parking issues in Hawkesbury Village-Councillors to discuss the problem-Cllr Hope**
- 13 **South Gloucestershire Big Spring Clean update**
 - **Saturday 11th March 2017 from 10am**
 - **Remind Councillors to help**
 - **Hawkesbury Primary School Support**
- 14 **The Pool/Cotswold Wardens update- Cllr Hope**
- 15 **Councillors to review and approve the Clerks wages and hours for 2017-18.**
 - **Increase clerks hours from 45 to 50 per month**
 - **Hourly rate**
 - **To approve paying the clerk 29 additional hours £354.38**
- 16 **Email addresses-Councillors to remember to use their .gov.uk email addresses**
- 17 **Glebe Land – Councillors to consider both documents named below (in draft status). Once approved to take this item forward.**
 - **Updated Statement “The Glebe Land, Hawkesbury Upton”**
 - **Statement “The Glebe Land, Hawkesbury Upton and Declaration”**
- 18 **Annual Assembly**
 - **25th April or 15th May-Councillors to agree a date**
 - **Agree Guest speakers**
- 19 **The “Drop in”-Councillors to agree the way forward**
 - **Structure to be agreed for this meeting**
 - **Preparation**
- 20 **Adoption of two BT phone kiosks-update-Parish Clerk**
- 21 **Parish Council Risk Assessment 2016/17**
- 22 **Date of the next Parish Council meeting will be held on Monday 3rd April 2017 in the Upstairs Meeting Room, at the Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones
Hawkesbury Parish Clerk
Date 28th February 2017