

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting
Held on Monday 7th January 2019 at 7.30pm
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

Present:

CLlr Harding (Chair), CLlr Turner, CLlr Powell, CLlr Ruthven, CLlr Musty, CLlr Higgs, CLlr Stephens, CLlr Wareham, CLlr Hope and H Jones (Parish Clerk)

Apologies

None

Public Participation

4 Members of the public

Action

CLlr Harding welcomed the public and wished everyone a Happy New Year. *All phones to be switched off during the meeting.*

1 To take apologies for absence

None

2 To record declaration of interest from members in any item to be discussed.

None

3 To adjourn to allow public participation

- Conservation Area - replacement windows – a request was made to Councillors for guidance on the regulations and procedures with planning applications to replace existing windows with plastic wooden effect units. Response-Guidance from SGC planning and conservation officers can be sought via a pre-application. **This was noted**
- Planning application being discussed tonight, neighbour opposing the structure of proposed planning application, but do not object to the extension. Applicant attended to answer any questions raised by Councillors-CLlr Harding put to Councillors to move item 11.1 PK18/6062/F forward-all in favour

11 11.1

PK18/6062/F	Paddock House France Lane Hawkesbury Upton	Erection of single storey rear extension to form additional living accommodation	See below
Neutral No Objection in principle to a single storey extension, but the Parish Council would like to ensure neighbour's concerns are taken into consideration when making a decision and the design and materials proposed will fit within the conservation area.			

Additional item-

The footpath from Hawkesbury Grange to the farm shop is very narrow due to the surface being encroached with dirt (soil)/leaves onto the pavement. Parishioners are unable to walk with a pushchair along this route without having to walk in the road because there is not sufficient room on the pavement. This section of the road is within the 30MPH speed limit and therefore not only unsafe but dangerous with young children.

This is the same for Starveall Lane the dirt is moving into the road and there is no footpath to walk on-Clerk to report to Streetcare

**Parish
Clerk**

4 Councillors to approve the following minutes

- 3rd December 2018
- 17th December 2018-minor amendment made

Resolved by Cllr Harding signing the minutes as a true and accurate record; Clerk to ensure the approved minutes are placed on the website.

**Parish
Clerk**

5 Parish Clerk to update the Parish Council on previous action points

*5.1 Boundary Fence-allotments-**this remains outstanding***

*5.2 Cricket Club letter regarding broadcasting licence-**remains outstanding***

*5.3 Cats Eyes A46 Clerk emailed Gloucestershire Council. **This was noted***

*5.4 CLT funding application applied for. **This was noted***

*5.5 Gutters and Drains to be cleared on the A46 and Highfields. **This was noted***

*5.6 Consultation responses sent for Recycling changes, Doing more together, Joint Spatial plan and Public Sspace protection. **This was noted***

*5.7 Land opposite the Somerset Monument Licence update-Clerk has spoken to SGC Tree Officer, they are going to approve for the licence to go ahead. It was agreed for the planning application to be sent in and to contact Neil Lodge to see if he will continue with clearing the area. **To be actioned***

**Parish
Clerk**

5.8 Thank you letter to the Gardening Club for the donation of funds to put towards

the bench. This was noted

6 Councillor's items-information only

6.1 Street light on Park Street-Cllr Musty

Street Light not working on Park Street, Clerk requested the number of the light to enable her to contact Streetcare. **This was noted**

6.2 Various items - Cllr Higgs

- Trees on Sandpits Lane-Cllr Hope is waiting for a response-will chase again
- Highfields road surface, not been resurfaced since 1981.
- The Fox-village community Asset-Cllr Hope, Future agenda item to consider registering with building-**this was noted**
- Horses walking along footpaths
- Hall Committee looking at solar panels-Cllr Hope – The Hall Committee looked into this 10 years ago when there was a lot of grants-but decided not to proceed.
- Star lights are working – problem was due to the connection
- Allotments review-when the weather improves - in the spring

6.3 The finger sign post on the Plain -Cllr Harding

The post is slightly damaged, Cllr Higgs will have a look

7 District Councillors report information only – Update email from Cllr Hope

Deputy Chief Executive, Dave Perry has been appointed to succeed Amanda Deeks, when she retires later in the year.

As reported last year (month) a further analysis of the planning housing figures, now shows that SGC has enough land to meet its 5-year land supply; this puts the Council in a stronger position to defend land against speculative growth outside the Core Strategy. Because the Council is on target for the development of houses, the buffer, stipulated by Government has been reduced from 20% to 5%.

The Cabinet will be considering the reduction of single use plastics next month; details yet to be published. Other matters to be considered are the future of residual waste, and the plans for cuts in the Streetcare budget.

There have been changes to the Home Choice banding – this is the scheme where all those who need affordable housing in South Gloucestershire register – a further housing band has been introduced; giving priority to those threatened with homelessness and prioritising those with health needs on the register

Cllr Hope attended a meeting with a member of the Community Land Trust Steering group, set up by Jane Jones with United Housing Association, to discuss the workings of the CLA in Bristol and Marshfield.

There is still money left in the MAF grants.

8 Cemetery extension update – Cllr Harding

The wall has been repaired and Cllr Harding has emailed Badminton Estate for a copy of the invoice, to enable the Parish Council to pay their 50% contribution.

Following Cllr Musty's comments regarding a cemetery extension for the village of Quenington, the Clerk contacted their clerk to ask a few questions. They have come back with details relating to their financial outlay which was twice as much money HPC has available. Their cost was in the region of £38K for 100 years capacity, HPC has to date earmarked £18K.

Badminton Estate has not come back to Cllr Harding with detailed information regarding the piece of land for sale to enable the Parish Council to take the next step.
This was noted

- 9 Record any data breaches from 17/12/18-7/1/19**
None-**this was noted**

- 10 Gateway Project update-Cllr Hope**
This is on-going, the walks have been done. **This was noted**

- 11 11.1 Planning Applications received from South Gloucestershire Council to be considered by Councillors**

PK18/5870/LB	The Vicarage (formally Cropready House) High Street Hawkesbury Upton	Internal and external repair and stabilisation works to outbuilding	No objection
PK18/6062/F	Paddock House France Lane Hawkesbury Upton	Erection of single storey rear extension to form additional living accommodation	See comments on page 1171

- 11.2 Note new Planning Decisions made by South Gloucestershire Council – full details of their decision can be found on SGC's website-information only**

PK18/4932/F	Old Police House France Lane Hawkesbury Upton	Erection of single storey rear and side and first floor rear extensions to provide additional living accommodation Erection of front canopy	Approve with conditions
PK18/5311/F	Rock Mount France Lane Hawkesbury Upton	Erection of detached double garage	Approve with conditions
PK18/3426/F	Cedar Lodge	Erection of garden	Approval with

	Back Street Hawkesbury Upton	timber cabin	conditions
PK18/4661/F	23 Sandpits Lane Hawkesbury Upton	Erection of rear conservatory	Approval with conditions
PK18/5514/PNA	The Pips Orange End Inglestone Common	Prior notification of the intention to erect 1no. agricultural building for the storage of farm machinery and fodder	Refusal

12 Finance

12.1 Bank Reconciliation as of 31st December 2018 to be checked and approved by Councillors. Cllr Higgs checked the paperwork – no comments made

12.2 Payments to be agreed and cheques signed in accordance with the bank mandate-Payments approved for payment-Resolved-proposed by Cllr Harding second by Cllr Higgs.

A	Parish Clerks Wages – December HMRC Tax and NI Payment approved on 17/12/18 figures not advertised on the agenda	£720.23 £145.22
B	Parish Clerks expenses – December	£ 73.55
C	Hawkesbury Hospital Hall Community library Hall hire -Item not advertised on the 3/12/18 agenda but approved 3/12/18	£232.50
D	Mike Edwards-replacement Christmas lights-Item not advertised on the 3/12/18 agenda but payment approved 3/12/18	£ 20.68
E	Simon Harris Cemetery grass cutting 15/12/18-item not advertised on the agenda, but payment approved-see agenda dated 4/2/19	£ 85.00
F	M Wareham-Mulled wine item not advertised on the agenda, but payment approved-see agenda dated 4/2/19	£ 84.00

12.3 Up to date expenditure as of 31st December 2018

No comments made by Councillors

13 2018 Annual Christmas Light Switch on – wash up discussion

Following a full discussion by Councillors the following was noted;

- Set an annual date either the first/or second Saturday in December for the switch on
- New electrical box and switch to put on the lights required agenda item for September
- Storage box – to contain lights, baubles, signs and cones-agenda item for February
- Baubles are with Cllr Stephens and the Lights are with Cllr Higgs

14 Update – Plaque to mark the end of WW1 (100 years) – Ruthven

No update – Cllr Ruthven not at the meeting

15 Walking of Footpaths update – Cllr Higgs

No update-When these footpaths are walked a request was made for Councillors to look at the condition of the Stiles and report back to SGC Nicola Chidley – This was noted.

Cllr Ruthven arrived at the meeting

16 CLT – update

Drop in will take place on 16th March 2018 in the Village Hall from 10-12noon. Funds are ongoing, agenda item for February.

17 Speeding Traffic-discussion on additional roundels

Complaints have been received on the speed of vehicles through the parish and drivers using Starveall Lane as a bypass from the 20MPH section of road. Cllr Wareham spoke about the effectiveness of speed limits and concerns with the efficiency of having 20MPH. What can Councillors do with limited investment? Alternative solutions? Traffic speed can be reduced by the number of vehicles on the High Street although cars are mounting the pavements because two vehicles cannot pass one another due to the parked cars-concerns an accident could happen

Vehicles coming in from the A46 speed limits reduce gradually from 40, 30 to 20MPH however, from Hillsley its 60MPH to 20MPH

Request for this item to remain on the agenda for February-**to be actioned**

**Parish
Clerk**

18 Land opposite the Somerset Monument Update-Licence

This item had already been discussed see item 5.7-page 1171.

19 The Pond Clearing

This is ongoing no further update. **This was noted**

20 Councillors to discuss the following for 2019/20;

- **Consider and approve Budget**
Councillors reviewed the budget prepared by the Clerk – Full discussion took place and subsequently supported and approved by Councillors
- **Set and approve the 2019/20 precept**
Full discussion took place, expenditure this year has been slightly lower than

expected. Less income from the cemetery this financial year and talks regarding purchasing of additional land for the cemetery is ongoing. A 0.5% increase was proposed by Cllr Higgs, second by Cllr Hope; 0% increase was proposed by Cllr Wareham and Second by Cllr Turner. Both proposals were then put to the vote and the result was as follows; 0.5% 2 – 0% 7, motion carried no increase in 2019/20 precept.

Resolved - 0% increase in the 2019/20 precept had been approved by Parish Councillors at £22,589. The necessary form was signed by Cllr Harding. Clerk to arrange for this form to be sent to SGC

- 21 Date of the next Parish Council meeting will be held on Monday 4th February 2019 in the Upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Minutes approved by

4th February 2019