

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of  
**Hawkesbury Parish Council**  
will take place on Monday 5<sup>th</sup> September 2016 at 7:30pm in the upstairs  
meeting room, Hawkesbury Parish Hall, Hawkesbury Upton

***You are hereby summoned to attend***

***To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

## **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
  - 1<sup>st</sup> and 15<sup>th</sup> August 2016
- 5 **Action Points update**-Parish Clerk to update Councillors
- 6 **Councillor's items**-information only
- 7 **District Councillors report information only** – Cllr Hope
- 8 **8.1 Planning Applications received from South Gloucestershire Council for consideration**

<b>PK16/4836/LB</b>	Stable Lower Woods Lodge Bucklesbury Farm Lane Inglestone Common	Internal and external alterations to facilitate restoration of the building and installation of
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		electricity
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### 8.2 Planning Decisions received from South Gloucestershire Council

<b>PK16/2128/LB</b>	Highfield Farm Sandpits Lane Hawkesbury Upton	Internal and external refurbishment and repairs, replacement of 4no. windows, erection of two storey side and single storey rear extensions to form additional living accommodation with landscaping and associated works	<b>Approve with conditions</b>
<b>PK16/3811/TCA</b>	Glena Back Street Hawkesbury Upton	Works to fell 3 no. Fir trees in Hawkesbury Upton Conservation Area	<b>No Objection</b>
<b>PK16/4306/TCA</b>	Home Farm High Street Hawkesbury Upton	Works to crown reduce 2no Small Leaved Lime trees to 1 meter (to previous points and 1 no Weeping Ash tree to clean through crown and reduce by up to 1 meter. Situated in the Hawkesbury Upton Conservation Area	<b>No objection</b>

### 8.3 Planning application withdrawn

<b>PK16/3218/F</b>	The Bacon House The Plain Hawkesbury Upton	Erection of detached car port	<b>Withdrawn</b>
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### Allotments update-Parish Clerk

- Request for a storage box on plot 24 (1.5m high, 1.5m wide, 1m depth)
- Shed plot 3

- Bench plot 24

- 10 **Finance**  
**10.1 Bank Reconciliation as of 31<sup>st</sup> July 2016 and 31<sup>st</sup> August 2016 to be checked and approved by a Councillor**
- 10.2 Payments to be agreed and Cheques signed**
- |   |  |         |
|---|--|---------|
| A | Clerks Wages-August standing order/cheque  | £       |
| B | Clerks Expenses-August   | £ 67.49 |
| C | CRK Garden Manicures 08/07 and 29/7 payment not approved on 1 <sup>st</sup> August         | £163.54 |
| D | Clerks Expenses – July approved on 1 <sup>st</sup> August but not advertised on the agenda | £117.45 |
| E | South Gloucestershire Council-Annual Licence Allotments Birgage Road                       | £ 50.00 |
| F | Bristol Water-allotments   | £ 39.45 |
| G | Bristol Water-Cemetery   | £ 25.42 |
- 10.3 Parish Council to approve a transfer of funds between accounts**  
 £15 from the Current account to the Allotment deposit account and sign the letter in accordance with the bank mandate
- 11 **Public Health & Well-Being Review 2016 25<sup>th</sup> July-18<sup>th</sup> September 2016**  
*Please may all Councillor's read the consultation paper work prior to the meeting*
- 12 **Proposed 20MPH Speed Limit in the vicinity of Hawkesbury CE VC Primary School and various roads within the Hawkesbury Upton Area**
- 13 **To update the Parish Council on setting up a website-Parish Clerk**
  - All Councillors and the Parish Clerk to register their new email addresses with immediate effect
  - Short presentation from Adrian Creeper
- 14 **South Gloucestershire Council: Policies, Sites and Places Plan - consultation commencement 21<sup>st</sup> June 2016-8<sup>th</sup> September 2016** *Please may all Councillor's read the consultation paper work prior to the meeting*
- 15 **Christmas light switch on December**
  - Christmas lights required
- 16 **Consultation-South Gloucestershire Special Expenses Scheme 2016 Consultation with Parish/Town Councils 16<sup>th</sup> September 2016** *Please may all Councillor's read the consultation paper work prior to the meeting*
- 17 **Hawkesbury Horticultural Show 27<sup>th</sup> August 2016**
- 18 **Cemetery update**
  - Painting of the Lych Gate

- Green bins

- 19 **Consultation - Domestic Abuse re-commissioning Consultation-closes 5<sup>th</sup> September 2016 survey to be completed at the meeting.** *Please may all Councillor's read the consultation paper work prior to the meeting*
- 20 **Date of the next Parish Council meeting will be held on Monday 3<sup>rd</sup> October 2016 in the upstairs meeting room, at the Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....

Mrs Hazel Jones

Hawkesbury Parish Clerk

Date 30<sup>th</sup> August 2016