

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council's Meeting
Held on Monday 4th March 2019 at 7.30pm
In the upstairs meeting room, Village Hall, High Street, Hawkesbury Upton**

Present:

CLlr Harding (Chair), Cllr Powell, Cllr Musty, Cllr Higgs, Cllr Wareham, Cllr Hope, Cllr Turner, Cllr Stephens and H Jones (Parish Clerk)

Apologies

Cllr Ruthven

Public Participation

8 Members of the Parish

Action

- 1 To take apologies for absence**
Cllr Ruthven

- 2 To record declaration of interest from members in any item to be discussed.**
Cllr Powell Planning application P19/1839/F

- 3 To adjourn to allow public participation**
P19/1839/F-planning application-trading in the village for 30yrs, development will have low impact, built into the bank and the property will be tied to the outbuildings. Support from local people for the development.

Defibrillator for the Commons; provisionally obtained funding to help with the purchase and maintenance (for eight years) of a defibrillator. It was put to the Parish Council to see if the defibrillator could be situated in the recently adopted kiosk (away from the cows) and for the Parish Council to take ownership. Electricity will be required for the defibrillator. Cllr Harding explained that the kiosk is in the process of being refurbished by volunteers, all equipment including a bicycle repair kit has been given to the volunteers. Although the Parish Council owns the phone box, permission for a defibrillator to be fitted needs approval from BT before any final decision can be made to use the electricity.

Councillors were notified that the volunteers will commence with the refurbishment

in April once the weather improves. Congratulations were given on achieving the funding for a defib.

Cricket Club representative put to Councillors that the response from them regarding the amended wording of their licence they sought advice and it was felt that the cricket club did not require to amend the wording-this will be discussed under item 22 gentleman's agreement last year

Parishioner-appeal under planning application PK18/1186/F DOE APPEAL REFERENCE APP/P0119/W/18/3217257. France Lane development-would like the Parish Councils support – This was noted

Cllr Harding-Purdah starts on 25th March 2019, being mindful of the full agenda, where possible actions to be agreed for the items on tonight's agenda.

4 Councillors to approve the following minutes

- 4th February 2019-**Resolved by Cllr Harding signing the minutes as a true and accurate record; Clerk to ensure the approved minutes are placed on the website.**

Parish Clerk

5 Parish Clerk to update the Parish Council on previous action points

*5.1 Boundary Fence-allotments-**this remains outstanding***

*5.2 Highfields Road surface-**To be actioned***

*5.3 Damaged Finger post situated on the Plain – **remains outstanding***

*5.4 Dog Mess item placed in the Parish News- **resolved***

5.5 Licence for Farm Shop – comments sent to SGC, unfortunately the Parish Councils objection was not valid under the Licencing Act 2003 as it doesn't come under any of the Licensable Objectives

- *The prevention of crime and disorder*
- *Public safety*
- *The prevention of public nuisance*
- *The protection of children from harm*

This was noted

6 Councillor's items-information only

6.1 Hawkesbury At Play-

*Invite the committee to attend the next meeting to discuss the next step. Sufficient funds have been raised to start on the new play area, concerns regarding whether or not planning will be required-**To be actioned***

Parish Clerk

6.2 Cemetery – plastic flowers - Cllr Higgs

*Plastic flowers went missing from a grave in the cemetery-**This was noted***

6.3 Hall Door-Cllr Hope

*Had difficulties tonight with the door-Cllr Powell to take this to the next meeting-**to be actioned***

Cllr Powell

7 District Councillors report information only – Update email from Cllr Hope

The Council agreed a Council Tax increase of 2.99% - Please note there is a police and Fire Service increase on top of this when you received your Council Tax Bill;

Capital spending on schools was also agreed; this will be made over the next five years and come out of borrowings. There are still many decisions being made under the Executive Decisions, such as the removal of bags for recycling waste –only boxes to be provided.

All of the Council’s Scrutiny Committees have been stood down this side of the election.

The Council’s Children’s Services are currently undergoing a three-week inspection by OFSTED. The Children’s Services had previously been found wanting and ‘Requires Improvement’. It is hoped things are now improving.

The Joint Transport Plan is currently out for consultation, indicating some new roads around Yate, although the routes nor impact is clear. Money is being found for feasibility study for a road south of Yate.

The Cotswolds AONB – discussion with Councillors what they know about AONB. Cllr Hope attended a meeting about how effective they are in achieving their main duties.

A Dark Skies initiative is to take place on 16th March at ditching Power; tickets for the event are available on-line.

8 Cemetery extension update – Cllr Harding

This is still with Badminton Estate-No update. **This was noted**

9 Record any data breaches from 4/2-3/3/19

No Breached-**this was noted**

10 Gateway Project update-Cllr Hope

No update. **This was noted**

11 11.1 Planning Applications received from South Gloucestershire Council to be considered by Councillors

P19/1839/F	Land At the Barn Hawkesbury Hill Hawkesbury Upton	Erection of 1 no. attached dwelling and associated works	Objects to the planning application, it falls outside the Village Development Boundary.
PK18/1186/O DOE APPEAL REFERENCE APP/P0119/W/18 /3217257	Land At France Lane to East Of Hawkesbury Grange Hawkesbury	Erection of 8no. dwellings (to include 2no. affordable housing units) (outline)	See below

	Upton	with access, layout and landscaping to be determined. All other matters reserved	
<p style="text-align: center;">PK18/1186/0 DOE APPEAL REFERENCE APP/P0119/W/18/3217257 France Lane</p> <p>The Parish Councils reaffirms their objections as shown below; In addition, Councillors are aware SGC now have in place 6.4 years land supply of houses.</p> <p>This is the second application within Hawkesbury Parish within the last year and after careful consideration to this application and listening to parishioner concerns of a number of villagers; Councillors voted unanimously to Object to the application.</p> <p>Development of this size at that location would significantly damage the character of Hawkesbury Upton Village, and its setting in the AONB: There is no evidence to support that the village is in need of large executive houses.</p> <p>The increase in development would lead to congestion on the local access roads.</p> <p>Hawkesbury Parish Council objects to the application for the following reasons:</p> <p><u>Location</u></p> <p>The development is outside the Village Development Boundary and within the Cotswold AONB. The application proposes developing into the open countryside and damaging the open aspect of the landscape within the AONB. The council believes that protection of this, and similar, pockets of land around the periphery of the village is key to sustaining the village character.</p> <p>The loss of valuable agricultural land.</p> <p>The Parish Council is aware of the pressure on the local infrastructure i.e. water, sewage.</p> <p>NPPF policy states that major developments within the AONB should be refused unless in exceptional circumstances and where it can be demonstrated that it is in the public interest; there are no exceptional circumstances in the case of this application and it is not in the public interest.</p> <p>The Parish Council would emphasise there is no need for more housing as the parish's infrastructure cannot take it.</p> <p><u>Summary</u></p> <p>In summary, the Parish Council opposes the proposed development and considers that the needs of the community would be much more effectively addressed through smaller scale developments within and around the Village. A single development of the proposed scale and in the proposed location would have a detrimental impact on the character and wellbeing of the village, would damage</p>			

the AONB. It would increase congestion and would increase risk to pedestrian and road user safety.			
P19/0673/RVC	Land of South Of Park Street Hawkesbury Upton	Variation of condition 9 attached to PK18/1532/O to remove height and storey restrictions for plot 6 and variation of condition 15 to substitute plan number 17/167 PA/102 Illustrative site layout plan with CH 03 Rev C proposed Site Plan	This item was discussed at last month's meeting – no further amendments-no action taken

11.2 Note new Planning Decisions made by South Gloucestershire Council – full details of their decision can be found on SGC's website-information only

PK18/5870/LB	The Vicarage (Formally Cropready House) High Street Hawkesbury Upton	Internal and external repair and stabilisation works to outbuilding	Approve with conditions
PK18/6062/F	Paddock House France Lane Hawkesbury Upton	Erection of single storey rear extension to form additional living accommodation	Approve with conditions
P19/0796/PNA	The Pips Orange End Inglestone Common	Prior notification of the intention to erect 1 no. agricultural building for the storage of farm machinery and fodder	No Objection

12 Finance

12.1 Bank Reconciliation as of 28th February 2019 to be checked and approved by Councillors. Bank Statement not arrived in time-agenda item for the meeting see 18th March 2019 minutes

12.2 Payments to be agreed and cheques signed in accordance with the bank mandate-Payments approved for payment-Resolved-proposed by Cllr Higgs second by Cllr Turner.

A	Parish Clerks Wages – February	£735.03
B	Parish Clerks expenses – February	£228.32
C	Sprint Print Hawkesbury Community Land Trust leaflets	£139.00
D	Water2business – Allotments	£ 35.75
E	Grant Funding-£1815 Councillors approved grant funding distribution on 4 th February 2019-cheques to be signed; Evergreens £300 1 st Hawkesbury Upton Rainbows £150 1 st Hawkesbury Upton Guides £150 1 st Hawkesbury Upton Brownies £150 Hawkesbury Upton Youth Club £300 Hawkesbury Preschool £150 Hawkesbury Afterschool Club £150 Citizens Advice £165 Hawkesbury Hospital Hall £200 Life Skill Charity £100	£1815
F	M & G Countryside Development-Cemetery Tree Maintenance- <i>payment approved at the meeting but not advertised on the agenda, see 1/4/19 agenda</i>	£1140.00
G	Datacenta-10 email accounts storage limit to 50GB 7/3/2019 until 6/3/2020 <i>payment approved at the meeting but not advertised on the agenda, see 1/4/19 agenda.</i>	£ 60.00
H	Water2business – Cemetery <i>payment approved at the meeting but not advertised on the agenda, see 1/4/19 agenda.</i>	£ 22.94

Cllr Harding put to Councillors they move item 22 forward-all in favour

22 Cricket Club wording-update

This was discussed in full – the following wording to be sent to the Cricket club. If both parties are happy the next step will be to have this written on headed note paper for both the Cricket Club and Cllr Harding (Chairman) to sign and for both parties to hold a copy for their records. **To be actioned**

At the meeting held on the 30/10/18 at Pool Farm House between Cllr Hope, Cllr Harding and two Cricket Club representative, it was agreed, after discussion, that the

Cricket Club would use the bar (if the licence was granted) for cricket club activities, particularly during matches to entertain visiting teams, as complementary to cricket activities and not to compete in a general way with other businesses within the village who sell alcohol.

**Parish
Clerk**

13 South Gloucestershire Spring Clean 2019-

30th March 2019, booking form has been sent, awaiting confirmation from SGC. Note to be placed in the Parish Magazine, invite the Primary School to be involved.

14 Update – Plaque to mark the end of WW1 (100 years) – Cllr Ruthven

Cllr Ruthven email – suggestion a 100-year sign to be placed symmetrically on the other side of the existing 50th Anniversary. Also, for the gate to be restored and some of the lettering on the memorial to be renovated. This was discussed in full and it was agreed for the clerk to ask Cllr Ruthven to provide a proposal for the work involved and also to speak to a stone mason and provide a quote to the work.

**Parish
Clerk**

15 Walking of Footpaths update – Cllr Higgs

No update-This was noted

16 CLT – update

Cllr Wareham-leaflet drop has been completed, £1 and you can join up to the CLT. The website is up and running and both the website and leaflets looked very professional. Reminder the Steering group will be holding their meeting on Saturday 16th March 2019 at 10am. As many councillors to attend as possible. **This was noted**

17 Speeding Traffic

Following the Community Engagement Forum Cllr Hope and Cllr Harding will meet with SGC Tracy Hamlet to discuss the speed and possible buffer from 60MPH to 20MPH. Also, consider an additional sign for Cold Change Hill junction, agenda item for April-**this was noted**

**Parish
Clerk**

18 Land opposite the Somerset Monument Update-Licence

No update- **this was noted.**

19 The Pond Clearing

The Pond has been cleared and all the debris has been placed to one end for the waste to leach. It has been noted that the water has not risen, nor has it gone down. A thank you to the Cotswold Wardens for their hard work. **This was noted**

20 Metal detecting on the Recreational field – Cllr Powell

The Hall Committee response was no, as it could damage the recreational field, Councillors discussed this and **resolved by councillors supporting the Hall Committee, Clerk to write confirming the Parish Councils decision**

**Parish
Clerk**

21 Donation received from Hawkesbury Gardening Club. Update

The new bench will need to be fixed, Councillors agreed to purchase the bench and put it in the churchyard. Obtain three quoted.

**Parish
Clerk**

22 Cricket Club wording-update

This item has already been discussed see page 1190

23 Section 106 and CIL income monies

Cllr Harding put to councillors that there will be a substantial amount of money coming due under the 106 and CIL monies when the development commences on Park Street; some of which will come to the Parish. As a Parish Council, Councillors should consider producing a business plan and liaise with parishioners. **This was noted – agenda item for next month**

24 Trees situated on Highfields / Sandpits Road-English Rural

English Rural have agreed to do some work on these trees, their tree surgeon has recommended removing three or four trees. English Rural will commence the tree maintenance in due course. Thank you to Cllr Hope

25 2019 Annual Assembly

- Clerk to contact Neil Lodge to talk about Ash Die Back
- Hawkesbury At Play
- Community Land Trust
- Posters to advertise the Annual Assembly

26 Consultation on South Gloucestershire’s Early Help Strategy for Children, Young People and families closing date 20th March 2019.

This was discussed by Councillors and agreed for Councillors to respond individually. **This was noted**

**All
councillors**

27 Defibrillator Update for the Parish and the Commons-Parish Clerk

- Defibrillator to be considered to be situated on the Commons in the adopted phone kiosk with the cycle repair kit. This will ensure that the defib will be secure and away from the cows.
- Ownership – Parish Council- additional cost to the PC
- Guardians will be required
- Councillors agreed to encourage and support the request
- In principle Councillors agreed subject to the agreement with BT, refurbishment of the kiosk and finance

Clerk to confirm the Parish Council’s decision in writing

28 The Phone Box Update-

Discussed under the above item-this was noted

29 QR Code for War Memorial Hawkesbury Upton High Street South Gloucestershire Council-first world war project update

Clerk to arrange a meeting to discuss the area where this sign can be placed-this was noted

30 Resurfacing of the footpath over The Fox, Village Hall and Beaufort

This work will be carried out over the Easter Holidays-**this was noted**

31 Grass Cutting for the Plain and Cemetery for 2019

Extending of existing contracts-proposed Cllr Higgs second by Cllr Harding all in favour

32 Clerks Wages and Hours to be discussed and agreed at this meeting

Clerk left the meeting

Outcome-Councillors agreed for the clerk's hours to remain at 13 per week

Wages-further investigations to take place, decision to be made on the 18th March 2019

- 33 Date of the next Parish Council meeting will be held on Monday 1st April 2019 in the Upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Minutes approved by

1st April 2019