

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 15th May 2017 at 7.30pm
In the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton**

Present:

CLlr Cox (Chair), CLlr Higgs, CLlr Musty, CLlr Harding, CLlr Wareham and H Jones (Parish Clerk)

Apologies

CLlr Ruthven, CLlr Winbow and CLlr Hope

Public Participation

Chris Rispin and Kate Bashford-Hall Committee item 8

Action

- 1 To Take apologies for absence**
CLlr Ruthven, CLlr Winbow and CLlr Hope
- 2 To record declaration of interest from members in any item to be discussed**
None
- 3 To adjourn to allow Public Participation**
None

CLlr Cox put to the Parish Council to move item 8 forward, all in favour.

- 8 Parish Hall Conveyance – Chris Rispin and Kate Bashford to discuss the way forward**
The Hall Committee have been looking into the charity status of the Hawkesbury Hospital Hall together with locating the necessary paperwork. What paperwork they have is out of date and there is no legal entity.
 - Chairman, treasurer and secretary – full financial liability at this moment in time
 - Incorporated Charity limited liability -all members of the community shares the responsibility
 - Need to review the constitution-Helen Black; Parish Council are holding trustees they have a key role
 - Need the Conveyance

- Copy of the Trust documentation has 4 clauses missing
- Parish Council to consider taking over the responsibility-hall committee become the sub-committee
- Cllr Musty holds the information obtained from Mr Robinsons investigations
- The car park is in need of repair.
- The Hall bookings are busy although not efficient

Actions

- Cllr Cox – Declaration to be signed before the next Parish Council meeting
- Mr Rispin – check land registry for boundary
- Cllr Higgs to contact the solicitors Montague and Harris – no response to letter sent September 2014. How much would they charge to investigate on our behalf
- Cllr Musty to look through his paperwork to anything that may help the Hall committee

Options

- Incorporate the Hall Charity
- Remain as they are-but exposure not wanted
- Parish Council take over

Cllr Cox thanked both Kate Bashford and Chris Rispin for their time.

4 4.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-

PK17/1834/TCA	1-3 St Andrews and Old Beams cottage High Street	Works to fell 1 no. Maple, crown reduce 1 no. Silver Birch by 3.6m, crown reduce 1 no. Silver Birch by 2m to leave a spread of 6m and height of 10m, crown reduce 1 no. Silver Birch by 2m to leave a spread of 8m and a height of 12m, crown reduce 1 no. Goat Willow by 1.5m leaving a height of 4.5m and a spread of 4m, crown reshape Leylandii hedge by 2.5m all situated within Hawkesbury Upton Conservation Area.	No objection
PK17/1720/F	Blue Boy House High Street Hawkesbury Upton	Conversion of existing double garage to additional ancillary accommodation to main dwelling	No objection support the application
The above item was discussed in full; Car parking concerns were raised, however, the design and access statement			

states ***"The existing 4 no. parking spaces will be retained"***. Cllr Higgs proposed support the application – second by Cllr Cox all in favour

5 Finance

A	Clerks expenses April payment approved on 8th May but not advertised on the agenda	£ 34.40
B	Hawkesbury Upton Methodist Church Meetings held on 4/4, 25/4 and 8/5/17. Item not placed on 15/5/17 agenda, it will be noted on June 5th 2017	£ 58.50

Resolved Cllr Higgs proposed payment, second by Cllr Cox-all in favour

6 Approval of the Annual Audit by Council

- **Section 2 Accountant Statements 2016/17 – to be signed by Financial Officer and Chair**

The internal audit has not been completed in time for the meeting. Agenda item for June. This was noted

7 Councillors to review the quotes and proceed with appointing a contractor to repair/restore the Lych Gate

This item was discussed in full. Resolved by the Parish Council approving Mr Hornig's quote and advise him to proceed in accordance with the specification. Clerk to check when the work will commence. This was noted

Parish Clerk

8 Parish Hall Conveyance – Chris Rispin Kate Bashford to discuss the way forward

This item was discussed earlier in the meeting see page 974

9 Date of the next Parish Council meeting will be held on Monday 5th May 2017 in the Upstairs Meeting Room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton at 7.30pm

Minutes Approved and signed as a true record.....5th June 2017