

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of  
**Hawkesbury Parish Council**  
will take place on Monday 4<sup>th</sup> July 2016 at 7:30pm in the upstairs  
meeting room, Hawkesbury Parish Hall, Hawkesbury Upton

***You are hereby summoned to attend***

***To optimise the meeting time Councillor's are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

## **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **To adjourn to allow public participation**
- 4 **To Approve Minutes of**
  - 6<sup>th</sup> and 20<sup>th</sup> June 2016
- 5 **Action Points update**-Parish Clerk to update Councillors
- 6 **Councillor's items**-information only
- 7 **District Councillors report information only** – Cllr Hope
- 8 **Planning applications received from South Gloucestershire Council to consider**

<b>PK16/3709/TC A</b>	Beaconfields House Park Street Hawkesbury Upton	Works to remove one limb and three shoots from 1no apple tree as indicated on submitted photo situated within
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		Hawkesbury Conservation Area	Upton
<b>PK16/3811/TC A</b>	Glena Back Street Hawkesbury Upton	Works to fell 3 no. Fir Trees in Hawkesbury Conservation Area	Upton

- 9 **Allotments update-Parish Clerk**
- Plots 12 and 23
  - Vacancy plot 21
- 10 **Finance**
- 10.1 Bank Reconciliation as of 30<sup>th</sup> June 2016 to be checked and approved by a Councillor**
- 10.2 Payments to be agreed and Cheques signed**
- A Clerks Wages-June standing order/cheque £**
- B Clerks Expenses-June £TBC**
- C ROSPA Play Safety Ltd-invoice approved on 20/6/16 but not advertised on the agenda £79.80**
- D Grass Cutting of Verges SGC – invoice approved on 20/6/16 but not advertised on the agenda £110.92**
- 11 **Licence to Maintain the Highway Verge at Wotton Road/Inglestone Common, Hawkesbury Upton-Red line to boundary to be approved by Councillors and Contract signed**
- 12 **Update on Save the Village Shop – Cllr Musty, Cllr Wareham and Cllr Hope**
- 13 **To update the Parish Council on setting up a website-Parish Clerk**
- Approve introduction page
- 14 **Local Green Spaces update-Cllr Hope**
- 15 **Consultation: Supporting People to Live Well: Dementia, Carers and Falls Prevention Strategy closes 22<sup>nd</sup> August 2016. *Please may all Councillor's read the consultation paper work prior to the meeting***
- 16 **Consultation-Oral Health Promotion Strategy 2016 closes 20<sup>th</sup> July 2016 *Please may all Councillor's read the consultation paper work prior to the meeting***
- 17 **Consultation - Cotswold District Local Plan 2011-2031 submission Draft 27<sup>th</sup> June-8<sup>th</sup> August 2016 *Please may all Councillor's read the consultation paper work prior to the meeting***
- 18 **Cemetery update**
- Painting of the Lych Gate
  - Green bins

- 19 **Housing needs survey – Councillors to discuss the confidential draft copy of the report.** *Please note all public and press will be excluded from this part of the meeting under the Parish Councils “Standing Orders”.*
- 20 **s106 Agreement-**Councillors to draw up a list of potential ideas to hold on record for spend of any s106 planning contributions for public open space improvements
- 21 **Luke Hall’s village Tour 29<sup>th</sup> July 2016 12.10pm-12.30pm at The Fox Inn**  
Councillors to prepare any questions that they may wish to ask Luke Hall on issues that may affect Hawkesbury parish
- 22 **Date of the next Parish Council meeting will be held on Monday 1<sup>st</sup> August 2016 in the upstairs meeting room, at the Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....

Mrs Hazel Jones  
Hawkesbury Parish Clerk  
Date 28<sup>th</sup> June 2016