

# Hawkesbury Parish Council



Notice is hereby given that the Meeting of

## ***Hawkesbury Parish Council***

will take place on Monday 2<sup>nd</sup> October 2017 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

***To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.***

***Members of the Public and Press are welcome to attend***

### **Present**

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **Co-option of two Parish Councillors followed by the Signing of the Declaration of Acceptance.**
- 4 **To adjourn to allow Public Participation**
- 5 **Councillors to approve the following minutes**
  - **4<sup>th</sup> September 2017**
- 6 **Parish Clerk to update the Parish Council on previous actions**
- 7 **Councillor's items-information only**
- 8 **District Councillors report information only – Cllr Hope**
- 9 **Skate Park Insurance – (Hawkesbury at Play (a sub-committee of the village hall committee) has asked if the Parish Council would consider paying next year's skate park insurance about £800-All Councillors**

- 10 Cemetery – Tree Maintenance Councillors to approve the contractor to proceed with the work
- 11 11.1 Planning application received from South Gloucestershire Council-to be considered by Councillors

PK17/4050/F	2 The Row High Street Hawkesbury Upton	Demolition of existing porch. Erection of a single storey rear extension to provide additional living accommodation.
PK17/4076/F	1 The Row High Street Hawkesbury Upton	Demolition of existing porch. Erection of a single storey rear extension to provide additional living accommodation
PK17/4127/F	Homeland France Lane Hawkesbury Upton	Demolition of existing dwelling and erection of 1no replacement dwelling

**11.2 To Note Planning Decisions – information only**

PK17/3246/F	9 Sandpits Lane Hawkesbury Upton	Erection of a single storey rear extension to provide additional living accommodation	Approve with conditions
PT17/3460/F	The Coppers France Lane Hawkesbury Upton	Erection of single storey rear extension and single storey side and rear extension to form additional living accommodation	Approve with conditions
PK17/2940/F	France Lane Farm Britton Bottom Hawkesbury Upton	Erection of agricultural building (retrospective)	Approve
PK17/3456/F	New Bungalow Orange End Inglestone Common	Erection of a two storey side, front and rear extension to form additional living accommodation and installation of 3no velux windows to rear. Resubmission of PK17/1829/F.	Approve with conditions

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- 12 **Finance**  
**12.1 Bank Reconciliation as of 30<sup>th</sup> September 2017 to be checked and approved by a Councillor**
- 12.2 Payments to be agreed and Cheques signed in accordance with the bank mandate**
- |   |  |          |
|---|--|----------|
| A | Grant Thornton 2017 Annual Return  | £120.00  |
| B | Parish Clerks Wages-September  | £ 697.60 |
| C | Parish Clerks Expenses – September   | £ TBC    |
| D | ALCA Training 20 <sup>th</sup> October 2017  | £ 50.00  |
| E | CRK Garden Manicures cut 1/9 <i>payment approved 4/9/17 but not advertised on the agenda</i> | £ 81.77  |
| F | CPRE Membership renewal  | £ 36.00  |
| G | National Insurance payment HMRC Sept/Oct   | £ 7.20   |
| H | Poppy Wreath donation  | £ 35.00  |
- 12.3 Expenditure update as of 31<sup>st</sup> August 2017-Parish Clerk**
- 13 **Glebe Land – Hall Committee update**
- 14 **Development in Hawkesbury – Councillors to discuss the way forward-Cllr Wareham**
- 15 **Gateway Project-update-Cllr Hope**
- 16 **Code of conduct of Councillors update-Cllr Cox**
- 17 **Councillors to discuss the wording of the “Housing Needs Statement” providing a brief background why the HNS was carried out-All Councillors**
- 18 **Christmas Light switch on 9<sup>th</sup> December 2017- run through check list-All Councillors**
- 19 **Allotments update**
- Allotment rent – outstanding-way forward
  - Plot 21-rotavate allotment and prepare for transfer of tenant-reallocate plot
  - Maintenance of allotments
- 20 **Play Day road closure-Cllr Higgs**  
*Councillors to discuss if they wish to hold a Play Day-Road closure in the near future*
- 21 **Community library update - Cllr Hope**

- 22 **Electoral Review of South Gloucestershire – Draft Recommendations-**  
*Please may all Councillors read the necessary paperwork prior to the meeting*
- 23 **ALCA AGM Saturday 7<sup>th</sup> October 2017 Bradley Stoke 10.30am - reminder** Volunteer required to attend on behalf of the Parish Council
- 24 **Consultation on the proposed changes to South Gloucestershire Council’s Local Planning Application Requirements 2017** *Please may all Councillors read the necessary paperwork prior to the meeting*
- 25 **Draft proposals for the Drovers Pool – Comments only from Councillors**
- 26 **Date of the next Parish Council meeting will be held on Monday 6<sup>th</sup> November 2017 in the upstairs Meeting Room, Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed .....

Mrs Hazel Jones

Hawkesbury Parish Clerk

Date 25<sup>th</sup> September 2017