

Hawkesbury Parish Council



**Minutes of Hawkesbury Parish Council Meeting
Held on Monday 19th November 2018 at 7.30pm
In the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton**

Present:

Cllr Harding (Chair), Cllr Higgs, Cllr Powell, Cllr Stephens, Cllr Turner, Cllr Hope, Cllr Wareham and H Jones (Parish Clerk)

Apologies

Cllr Musty and Cllr Ruthven

Public Participation

CLT representative

Action

- 1 To Take apologies for absence**
Cllr Musty and Cllr Ruthven
- 2 To record declaration of interest from members in any item to be discussed**
Cllr Hope-CLT Map funding item 7
Cllr Harding – item 8
- 3 To adjourn to allow Public Participation**
None

Cllr Harding put to the Parish Council to see if item 7 could be brought forward-all in favour

- 7 Community Land Trust Steering Group – Request additional funding, Budget forecast received- Councillors to discuss whether or not additional funding can be considered for the Steering Group or a short-term loan**
 - The Steering Group meets fortnightly.
 - Additional Money is required**CLT funding** can be applied for up to £4,000-closing date 5th December,

funding will not be through if successful until March 2019. This is to cover costs of setting up Hawkesbury CLT as a body separate to the Parish Council
Member Award Funding (MAF) £520 to cover anticipated costs of the Parish Meeting planned for the spring and associated marketing campaign

As the steering group is constituted under the guidance and auspices of the Parish Council, the CLT Steering group would like the Parish Council to apply.

The Steering group invite any comments before submitting the final version

Cllr Harding put to the Steering Group representative if a short-term loan will still be required to help before the funding becomes available. They will report back to the Parish Council if this is necessary. All Councillors happy with the funding applications.

4 Councillors items-information only

4.1 Incontinent bin's-Parish Hall-Cllr Powell

Cllr Powell put to the Hall Committee Male incontinent bins for the toilets. The Hall Committee will be looking into putting one bin in the disabled toilet-this was noted

4.2 Skate Park vandalism-Cllr Powell

Police involved, concerns regarding the noise have been raised at the meeting, this remains on going. This was noted

4.3 Remembrance Sunday-Cllr Wareham

Road closure helped this year and plan to do it again next year. Microphone would help to hear, also additional copies of the songs-British Legion event, will notify them of the comments raised. This was noted

4.4 Road Surface-Cllr Higgs

Highfields and Birgage Roads require resurfacing due to the poor state of repair

4.5 Bus Shelter-Cllr Higgs

General maintenance required for the bus shelter. The light is not working and the fitting is unsafe-Electrician required to carry out the repairs

4.6 Footpaths -Cllr Higgs

Identity of footpaths, work carried out by SGC to improve the footpaths. Only two copies of the footpaths within our parish-requested copies

4.7 Phone Kiosk-Cllr Harding

This has now been fixed and the new bulb and unit has been replaced by Cllr Harding.

4.8 Meeting with Badminton Estate-Cllr Harding

Raised various items discussed with Badminton Estate

- Christmas Tree donation-size of the trunk of the tree-invitation for the Duke to attend the event-await a decision
- Cemetery land to consider selling
- Cemetery wall damage by cattle in the farm rented out by Badminton Estate

Further details to follow in due course

4.9 Gateway Project-Cllr Hope

The walking group have walked the two walks and came back with a list of markers. Positive outcome

4.10 The Pool – Cllr Ruthven

The pond refurbishment, Estate has given permission, Cotswold warden chasing one contractor, almost there.

5 5.1 Planning application received from South Gloucestershire Council-to be considered by Councillors-

PK18/4932/F	Old Police House France Lane Hawkesbury Upton	Erection of single storey rear and side and first floor rear extensions to provide additional living accommodation. Erection of front canopy	No objection
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5 5.2 To Note New Planning Decisions made by South Gloucestershire Council -full details of their decision can be found on SGC's website – information only

PK18/4185/TCA	15 Hunters Mead Hawkesbury Upton	Works to crown reduce 1 no. Whitebeam tree by 1.5m in height and radial spread and crown lift 1 no. Cypress tree to 3m. Situated in the Hawkesbury Upton conservation area	No Objection
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6 Record any Data Breaches from 5/11-15/11/18

No Data Breaches to be recorded

7 Community Land Trust Steering Group – Request additional funding, Budget forecast received- Councillors to discuss whether or not additional funding can be considered for the Steering Group or a short-term loan

Item already discussed see page 1156

8 Hawkesbury United Charity-Parish Councillors to appoint 3 new trustees for a term of four years. The aim – to register the charity with HMRC and update the mandate for CCLA before 30th November 2018

The Order specifies that there shall be 3 trustees, being one ex officio (the vicar of the parish for the time being) and two appointed by the Parish Council for four-year terms

To regularise the position 3 steps to be taken: -

1. The Parish Council need to appoint two trustees, either councillors or non-councillors.
2. The 2 appointed trustees need to immediately apply for a HMRC registration.
3. After HMRC registration the trustees can complete a valid CCLA mandate.

Once these steps are completed the position will be stabilised and consideration can be given to how the charity is to be run in the future, including updating its constitution and objectives, which will require Charity Commission approval.

Mr P Dennet and Cllr Harding to be appointed as Trustees with the vicar-Cllr Hope ask Councillors to move the above motion, this was second by Cllr Wareham, Cllr Harding abstained, this was then put to a vote-all in favour. Motion carried forward

Additional items-Donation of bench from Gardening club

An Email has been received regarding the donation of a bench from the Gardening Club-They would like to donate money for a seat in the cemetery, not at the monument. The position of the seat would be at the Parish Council's discretion, but they suggest somewhere between the two existing seats that currently occupy the south facing wall. The seat they have looked at would be made of recycled material and require little or no maintenance.

This was discussed in full, and Councillors agreed before any decision can be made, they would like to see a picture of the new bench/seat. Agenda item for December

Back Street, Street Light update – information only

The light on Back Street that has been out for many weeks was reported to Streetcare. An email has been received from them to say there is a fault with the pole bracket light and they have sent an order to Western Power Distribution to replace the pole bracket light

- 9 Date of the next Parish Council meeting will be held on Monday 3rd December 2018 in the Upstairs Meeting Room, Hawkesbury Village Hall, High Street at 7.30pm**

Minutes Approved and signed as a true record.....3rd December 2018