

Hawkesbury Parish Council



Notice is hereby given that the Meeting of
Hawkesbury Parish Council
will take place on Monday 6th February 2017 at 7:30pm in the upstairs meeting room, Hawkesbury Parish Hall, High Street, Hawkesbury Upton

You are hereby summoned to attend

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to attend

Present

- 1 To take apologies for absence**
- 2 To record declaration of interest from members in any item to be discussed**
- 3 To adjourn to allow public participation**
- 4 To Approve Minutes of**
 - 9th and 23rd January 2017
- 5 Parish Councillor Vacancy-Councillors vote and Co-Opt a new Councillor for Hawkesbury Parish Council**
 - Introduction from Councillors
 - Short presentation by candidates
 - Parish Council to Vote
 - Welcome New Councillor
 - Councillor to sign Declaration of Office and the Register of Members Interest
- 6 Action Points update-Parish Clerk to update Councillors**
- 7 Councillor's items-information only**

Parish Clerk - Mrs Hazel Jones 2, Fox Close, Hawkesbury Upton, Badminton, South Gloucestershire, GL9 1EQ
Tel- 01454 238074

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8 District Councillors report information only – Cllr Hope

9 9.1 Planning application received from South Gloucestershire Council to be considered by Councillors

PK17/0279/F	Land To The Rear Of 37 To 39 Birgage Road Hawkesbury Upton	Erection of 2no. detached bungalows with attached garages, parking and associated works
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9.2 Meeting 10th February at 2.30pm with South Gloucestershire Council

- Prepare questions to put to the planning officer regarding protecting Hawkesbury Parish from any future large scale developments
- Agree who will be attending

9.3 Proposed Development of 34 dwellings off Park Street-update

- Lone Star Land are holding a public drop in meeting on 15th February 2017 from 4-7.30pm
- Comments regarding the way forward by Councillors

10 Grant Funding 2017 – Councillors to agree the distribution of £1500 grant funding for the following organisations

1 st Hawkesbury Upton Guides	Village Hall	Evergreens
Youth Club	1 st Hawkesbury Upton Rainbows	Citizens Advice
Victim Support	Afterschool Club	Preschool
Drama Group	PTA	

11 Finance

11.1 Bank Reconciliation as of 31st January 2017 to be checked and approved by a Councillor

11.2 Expenditure update as of 31st January 2017

11.3 Payments to be agreed and Cheques signed

A	Clerks Wages-January standing order/cheque	£549.90
B	Clerks Expenses-December approved on 9/1/17 but the figure was not advertised on the agenda	£ 22.00
C	Clerks Expenses – January	£ 41.48
D	Training expenses – Website Mileage & Lunch M Wareham	£102.95
E	South Gloucestershire Council – Localism Q3 Grass cutting-payment approved 23/1/17 but not advertised	£110.92

on the agenda

- F Methodist Hall Room Hire £ 19.50
- G Greenspace Grass cutting – The Plain and Pound for 2016 £464.00
- 12 **To update the Parish Council on the Parish Council’s website-Parish Clerk**
- Printer scanner copier-
 - Transparency Grant funding update
 - Refreshing the website
- 13 **South Gloucestershire Big Spring Clean update**
- **Saturday 11th March 2017**
 - **Hawkesbury Primary School Support**
- 14 **The Pool/Cotswold Wardens update– Cllr Hope**
- 15 **Cemetery Cllr Hope**
- **TPO planning application sent to SG Planning Department update**
 - **Burial plots update**
- 16 **Councillors to review and approve the Clerks wages and hours for 2017-18.**
- **Increase clerks hours from 45 to 50 per month**
 - **Hourly rate**
- 17 **Internal Audit update and Councillors to approve**
- **Cate Davidson to complete internal audit**
 - **Cost £150 (remains the same as the past two years)**
- 18 **Consultation - New South Gloucestershire Local Plan Prospectus – from 12th January – 23rd February 2017. *Please may all Councillor’s read the consultation paper work prior to the meeting***
- 19 **Glebe Land – Councillors to consider both documents named below (in draft status). Once approved to take this item forward.**
- Updated Statement “The Glebe Land, Hawkesbury Upton”
 - Statement “The Glebe Land, Hawkesbury Upton and Declaration”
- 20 **Date of the next Parish Council meeting will be held on Monday 6th March 2017 in the Upstairs Meeting Room, at the Village Hall, High Street, Hawkesbury Upton at 7.30pm**

Signed

Mrs Hazel Jones
Hawkesbury Parish Clerk
Date 31st January 2017