



Hawkesbury

PARISH COUNCIL

Notice is hereby given that the Meeting of

Hawkesbury Parish Council

will take place on Monday 2nd September 2024 at 7:30pm in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to join

Attendees

- 1 **To take apologies for absence**
- 2 **To record declaration of interest from members in any item to be discussed**
- 3 **Public Participation**
- 4 **Councillors to approve the following minutes**
 - **1st July 2024 and 12th August 2024**
- 5 **Parish Clerk to update the Parish Council on previous actions**
- 6 **Record any Data Breaches from 1st July-2nd September 2024**
- 7 **District Councillors Report**
- 8 **Speed watch-Quotation to purchase SID's for approval by Councillors**
- 9 **CIL Funding application has been received from Hawkesbury Primary School to replace inefficient heaters at a cost of £11490. Councillors to discuss the application and make a decision**
- 10 **CIL Funding application from Hawkesbury Cricket Club to discuss the application and make a decision**
- 11 **Cemetery Extension-Councillors to agree "project management"**

To progress with the way forward with regards to the work involved.

Cemetery Committee – Amendments to the Terms and Conditions to be approved by Councillors

12 **12.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

P24/01955/TCA	The Retreat France Lane Hawkesbury Upton	Works to crown reduce 1no. Horse Chestnut by 3m in height and 2m in spread, as situated in the Hawkesbury Upton Conservation Area
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Due to timings the following revised plans were discussed on 12th August (but not advertised on the agenda) and via email

P24/01066/HH	Longfield House Hawkesbury Grange France Lane	Erection of single storey front extension to existing garage and partial conversion to form home office. Raising of roof on existing garage and rear extension. installation of flue	Support
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12.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC’s website-information only

P24/00705/HH Lower Chalkley Farm, Kings Lane Horton – Installation of 16no. solar pv panels to garage front facing roof slope – **Approve with conditions**

P24/00680/F Hawkesbury Cricket Club, High Street, Hawkesbury Upton. Installation of 1no. storage container-**Approve with conditions**

P24/00907/F Lower Chalkley Farm, Kings Lane Horton – Installation of 16no. solar pv panels to garage front facing roof slope – **Approve with conditions**

P24/00907/F Lance House Oxleaze Farm Road Inglestone Common. Demolition of existing dwelling and barn. Erection of 1no. detached self-build dwelling with parking and associated works (amendment to previously approved scheme P23/02445/F)-**Approve with conditions**

P24/01108/TCA Equestrian field/barn Opposite The Somerset Monument High Street Hawkesbury Upton – Works to fell 5no. Leylandii conifer situated in the Hawkesbury Upton Conservation Area. **No Objection**

P24/01601/TCA 8 Hunters Mead Hawkesbury Upton – Works to reduce height and radial spread of 1no. Beech tree by 2 metres and 2no. Cherry trees by 1.5 metres. Works to fell 1 no. conifer tree. Trees situated within the Hawkesbury Upton Conservation Area – **No Objection**

P24/00255/HH 2 Beaconsfield France Lane Hawkesbury Upton – Erection of first floor side extension and installation of rear dormer to provide additional

living accommodation and facilitate loft conversion- **Refused**

P24/00788/F Buidling at France Lane Farm Hawkesbury Upton-Change of use of building from agricultural to self-storage unit (Class B8) as defined in the Town and Country Planning (Use Classes) order 1987 (as amended) with external alterations and formation of parking area-**Approve with conditions**

P24/01066/HH Longfield House Hawkesbury Grange, France Lane, Hawkesbury Upton – Erection of single storey front extension to existing garage and partial conversion to form Home Office. Raising of roof on existing garage and rear extension, installation of flue-**Approve with conditions**

P24/01642/TCA 9 Hunters Mead Hawkesbury Upton – Works to crown reduce 1no. Bay tree to 1.75metres and reduce lateral spread of 1no. Beech tree by 2 metres. Trees situated with the Hawkesbury Upton Conservation Area- **No Objection**

13 **Finance**

13.1 Bank Reconciliation as of 31st August 2024 to be checked and approved by a Councillor

13.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A	Clerks' Wages August	£952.00
	Pension	£70.19
B	Clerks Expenses August (0.79 vat)	£44.75
C	CPRE The Countryside Charity Annual Membership	£36.00
D	South Gloucestershire Council Allotment Licence	£50.00
E	Hawkesbury Hospital Hall – Defib training 50% contribution to hall hire	£12.00
F	South Gloucestershire Council – localism July/Aug/Sept (including £43.99 vat)	£263.92
G	BDO LLP External Auditors (inc £63 vat)	£378.00

13.3 **Councillors to make a decision whether or not to pay the Cemetery and Allotment water bills by Direct Debit**

14 **Conclusion of Annual Review 2023-24-BDO-External Audit Report-Parish Clerk**

15 **A request has been received for an additional water trough for the allotments. Councillors to discuss and make a decision whether or not to fund the purchase and installation of a third water trough**

16 **Approval of Defib at a cost of £1259.99 inc £210 vat. £100 plus vat to install the defib at the Bethesda chapel**

- 17 **Bus Service as of 2nd September 2024 - Y8**
- 18 **The Fox – Community Right to Bid - Update**
- 19 **SGC is undertaking an additional Regulation 18 consultation covering the council’s strategy for ensuring adequacy of its own housing land supply and whether it can assist with Bristol City Council’s unmet housing need. The consultation is running for 8 weeks - closing date 13th September 2024.**
- 20 **Request for the Parish Council to purchase a dog bin at lower woods and pay for this to be emptied on a regular basis. Councillors to discuss and make a decision.**
- 21 **Precept and Budget committee to be set up**
- 22 **Parish on line – Councillors to consider applying for membership at a cost of £81 plus vat £16.20. A 3 months trial to be considered by Councillors**
- 23 **Splay Mirror Back Street-and the PROW Highfields. Update and the next step to be considered with these items**
- 24 **Clerks report**
- 25 **Councillor’s items-information only**
- 26 **The next Parish Council Meeting will be held on Monday 7th October 2024 at 7.30pm at the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton.**

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.

Signed

Mrs Hazel Jones
Parish Clerk
Date 27th August 2024