



Hawkesbury

P A R I S H C O U N C I L

Notice is hereby given that the Meeting of

Hawkesbury Parish Council

will take place on Monday 4th November 2024 at 7:30pm in the upstairs meeting room, Hawkesbury Village Hall, High Street, Hawkesbury Upton

To optimise the meeting time Councillors are requested to read the Agenda and Minutes IN ADVANCE and to contact the Parish Clerk with any requests for clarification or further information.

Members of the Public and Press are welcome to join

Attendees

- 1 To take apologies for absence
- 2 To record declaration of interest from members in any item to be discussed
- 3 **3.1 Councillor vacancy – short presentation by candidates applying for the position-**
3.2 Councillors to discuss the appointment and proceed with a vote to co-opt a new councillor.
3.3 The successful candidate to complete the relevant forms before joining the meeting.
- 4 **Public Participation**
- 5 **Councillors to approve the following minutes**
 - **7th and 21st October 2024**
- 6 **Parish Clerk to update the Parish Council on previous actions**
- 7 **Record any Data Breaches from 7th October-4th November 2024**
- 8 **District Councillors Report**
- 9 **Speed watch update with the application for a mobile (temporary)**

Vehicle Activated Sign (VAS)

- 10 **Allotment update – preparations for 18th November allotment meeting to be finalised**
- 11 **Grass Cutting specification for the Pound and Plain. Amendment to the Recreational grass cutting specification – contract ends 2026. Discussion on No Mow May and the impact to both the recreational field and the Pound/Plain**
- 12 **12.1 Planning application received from South Gloucestershire Council-to be considered by Councillors**

P24/02403/TRE	Upton House The Barton Hawkesbury Upton	Works to 1no. Yew Tree to crown reduce to a height of 7m and radial spread of 5m and crown lift to 3m (approx.), covered by Tree Preservation Order SGTPO 07/00 dated 16 th January 2001
P24/02374/TCA	The Bacon House The Plain Hawkesbury Upton	Works to reduce the height of 5no. leylandii trees by 3.5metres to leave a finished height of 1metre situated within the Hawkesbury Upton Conservation Area
P24/02449/HH	Barley Mow France Lane Hawkesbury Upton	Erection of single storey rear extension to provide additional living accommodation.

12.2 To Note New Planning Decisions made by South Gloucestershire Council-full details of their decisions can be found on SGC's website-information only

P24/02051/TCA	The Garden House High Street Hawkesbury Upton	Works to fell 7no. beech trees and 2no. field maples (G1), 1no. sycamore and 1no. field maple (G2), and to prune 1no. beech tree (T1) away from the house to provide approx 2m clearance, in Hawkesbury Upton Conservation Area	No Objection
P24/02199/TCA	9A Hunters	Works to 1no.	No Objection

	Mead Hawkesbury Upton	Beech to reduce lateral spread by no more than 1.5m and Works to 1no.Field Maple to reduce lateral spread by up to 2m all situated in the Hawkesbury Upton Conservation Area.	
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Response from SGC regarding queries raised in respect of PT.7976 - informal consultation – application to divert footpath LHA 103 at Birgage Road-Hawkesbury Upton to be noted

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Finance

13.1 Bank Reconciliation as of 31st October 2024 to be checked and approved by a Councillor

13.2 Payments to be agreed and Cheques signed in accordance with the bank mandate

A	Clerks' Wages October	£952.00
	Nest	£70.19
B	Clerks Expenses October	£42.25
C	South Gloucestershire Council – VAS application fee	£327.00
D	Hawkesbury Primary School CIL funding	£5000.00
E	Hawkesbury Hospital Hall-library fees	£270.00
F	Hawkesbury Hospital Hall-office rent	£1300.00

13.3 Approval of the Community Infrastructure Levy Statement to be sent to SGC

13.4 On line Banking update

14 **Y8 Bus service - update**

15 **Local Nature Action Plan-Bee pollination - Spring Bulb planting-update**

16 **Bethesda Chapel Defib update**

- **Councillors to approve the Hall Hire for Defib Training**
- **Councillors to approve the cost of a V Sign to be installed at the Bethesda Chapel £19.95 plus vat**

17 **Precept and Budget committee update**

- 18 **Remembrance Sunday Parade reminder Sunday 10th November 2024- Road Closure has been approved-Councillors to monitor road closure-volunteers**
- 19 **Annual Christmas Light switch Saturday 14th December at 5.30pm – preparations and updates regarding this event**
- 20 **Upstairs meeting room to be discussed –**
- 21 **Complaint re shipping container-Enforcement**
- 22 **Clerks report**
- 23 **Councillor’s items-information only**
- 24 **The next Parish Council Meeting will be held on Monday 2nd December 2024 at 7.30pm at the Village Hall, High Street, Hawkesbury Upton.**

Members are reminded that the Council has no political affiliation and has a duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, age, religion, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety and Human rights.

Signed
Mrs Hazel Jones
Parish Clerk
Date 29th October 2024